### Memorandum

Date:

November 30, 2009

To:

Office of Assistant Commissioner, Inspector General

Office of Inspections

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Central Division

File No.:

401.11497.17497.CentralDivisionChap17

Subject:

CENTRAL DIVISION'S CHAPTER 17, AREA MANAGEMENT

**EVALUATION-OFFICER SAFETY INSPECTIONS** 

In accordance with HPM 22.1, Chapter One, Central Division selected Chapter 17, Area Management Evaluation-Officer Safety Inspection for its 2009 third quarter inspection. Each Area office as well as Central Division was inspected between July and October. Attached are the completed CHP 453S, Area Management Evaluation-Officer Safety, forms and Exceptions Documents for each inspection.

If there are any questions, please contact Lieutenant Jason Elsome at (559) 277-7250.

J. R. ABRAMES, Chief

Attachments

cc:

Office of Assistant Commissioner, Field  $\checkmark$ 

## AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
401	Central Division	CHP 17
EVALUATED BY		DATE
D. Torres		11/06/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION  Formal Evaluation  Informal Evaluation  SUSPENSE DATE						
FOLLOW-UP RE	QUIRED	☐ Correction Report	COMMANDER'S REVIEW	1	DATE	1
✓ Yes	□No	ву	and	11/	1/19	13
1. COMMA	ND INVOLVEMENT		Yes //	No REQUIRED	CORRECTED	/
a, Does	s the command emphasi ence of injuries incurred	ze importance of proper enforcemer by officers?	nt tactics to achieve the I	owest possible	✓ Yes	□No
(1)	Does the commander str	ress importance of proper enforceme	ent tactics, including use	of force?	✓ Yes	□No
(2)	(2) Does the safety record of the command reflect an awareness of proper tactics?					
	(3) Do the officers' CHP 100 and CHP 118s, Performance Appraisals, contain comments on officer safety?  ☑ Yes ☐ No					
b. Are t	he commander and lieuter use of force, and the	tenants knowledgeable of enforceme correct use of safety equipment?	ent tactics, physical meth	nods of arrest,	√ Yes	□No
(1)	ls this knowledge applied	d properly in critiques of incidents in	volving officers and serg	eants?	✓ Yes	□No
(2)	Do the captain and lieute	enants maintain a minimum level of	enforcement skills?		✓ Yes	□No
-	(a) Do they attend office	er safety training sessions?			✓ Yes	□No
	(b) If they are not involv	ed in officer safety, what are the rea	asons?			
2. TRAINI	NG AND CERTIFICATION	ON.	Yes Yes	NO REQUIRED	CORRECTED	
a. Do tr	raining records indicate f	formal training has been received an	nd certified?		✓ Yes	□No
1	Do records reflect annua tactics, physical method certifications been record	al certification of traffic officers and s s of arrest, and the proper use of sai ded for:	ergeants for proficiency fety equipment (use of fo	in enforcement arce)? Have		
	(a) Searching technique	es.			✓ Yes	□No
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(b) Handcuffing.	. 1			✓ Yes	□No
	(c) Use of safety equip	ment.			Yes	□No
W. E.	(d) Suspect control.				✓ Yes	□No
	(e) High risk and felony	stops.			✓ Yes	□ No
-	(f) Hostage control.				☑ Yes.	□No
	(g) Prisoner transporta	tion.			✓ Yes	□No
	(h) Radio control head	operation.			✓ Yes	□No

### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION **OFFICER SAFETY**

	, 000	101.0 00, 01.1 000		
	(2)	Is the command dedicating enough time toward training?	✓ Yes	□No
		(a) Do training records reflect certifications for officers and sergeants are current?	Yes	□No
		(b) Is there an established follow-up procedure to assure timely recertification of all officers and sergeants?	✓ Yes	□No
b.	Do /	Area supervisors review CHP 121s, CHP 121As, pursuit investigations, personnel complaints, and loy general observations to determine if proper enforcement tactics are being used in the Area?	✓ Yes	□No
	(1)	Are well-handled incidents recorded for future training purposes?	✓ Yes	□No
	(2)	Are use of force situations closely reviewed to ascertain if all uniformed personnel understand when, and what level of force, is justified?	✓ Yes	□No
		(a) Does an examination of CHP 100, CHP 118s, and citizen complaints indicate a through review is being made?	✓ Yes	□No
		(b) Do Area supervisors notify those officers who are not proficient and ensure refresher training is made available?	✓ Yes	□No
c.	Is re	fresher training required prior to certification?	✓ Yes	□No
	(1)	Are the number of training hours necessary to accomplish certification indicated on the CHP 270?	✓ Yes	□No
		(a) Is any pattern of training weakness apparent?	☐ Yes	☑ No
		(b) Have necessary remedial steps been taken to assure thorough and continuous proficiency in all categories?	✓ Yes	□No
d.	Doe	s the command have an adequate number of instructors?	✓ Yes	□No
	(1)	Is instructor proficiency maintained?	☑ Yes	□No
	(2)	Has an individual been given responsibility for the program?	✓ Yes	□No
		(a) Does that individual ensure the quality and level of proficiency is maintained?	☑ Yes	□No
	(3)	Are there adequate and properly maintained facilities and equipment available for officer safety training?	✓ Yes	□No
	(4)	What is the quality and quantity of the training being given? Division will be holding their 2009 OST days in	n Novembe	r.
	(5)	Have the supervisor and his/her alternate received proper training?	Yes	☑ No
3. SA	建新物	Y EQUIPMENT Yes ACTION REQUIRED Yes Yes	CORRECTED	
a.		e on duty, in uniform?	☑ Yes	□No
	(1)	Is OC spray used when the need is indicated? Are notations made on booking sheets when OC spray is utilized to subdue a subject?	✓ Yes	□No
	. ,	is utilized to subdue a subject?		
	-	When an officer is assaulted and an injury occurs, are the supervisors noting the use/nonuse of OC spray on the CHP 121?	✓ Yes	□No

### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION OFFICER SAFETY

	(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?	✓ Yes	□ No
	(b) Are officers/sergeants familiar with the decontamination and first-aid procedure?	✓ Yes	□No
b	Are officers/sergeants familiar with the function of their duty holsters?	✓ Yes	□ No
-	(1) Can officers/sergeants draw and fire their weapon, re-holster and without looking at the holster, fasten the safety strap with one hand?	✓ Yes	□No
	(2) Can officers and sergeants draw and fire their weapons within one and a half seconds, using one hand?	✓ Yes	□No
	(3) Is there personal confirmation by the testing officer that all weapons are unloaded prior to holster- related exercises?	✓ Yes	□No
С	Are officers/sergeants proficient in reloading their weapons?	✓ Yes	□ No
d	. Do officers/sergeants routinely practice with their batons?	☐ Yes	✓ No
	(1) Do officers/sergeants carry their batons on all enforcement stops?	☐ Yes	☑ No
	(2) Can officers/sergeants successfully demonstrate approved baton techniques?	✓ Yes	□No
е	. Do all uniformed personnel wear body armor?	Yes	□ No
	(1) Were required reports submitted to Supply Services Unit, per policy, for any incidents where body armor was struck by a bullet or other penetrating type instrument?	☐ Yes	□No
	(a) If so, did the involved officer receive a complete physical examination?	☐ Yes	□.No
f.	Are holsters, ammunition, magazines, magazine pouches, handcuffs, handcuff case, and OC spray projectors inspected in conjunction with the annual performance appraisal?	√ Yes	□No
	(1) Do CHP 311 forms indicate compliance?	☐ Yes	☑ No
	(2) Were deficiencies corrected within 30 days of the inspection?	✓ Yes	□No
4. F	FIREARMS EVALUATED ACTION REQUIRED Yes Yes	CORRECTED	D
а	. Has the requirement for quarterly review of policy regulating discharge of firearms been compiled with?	✓ Yes	□No
-	(1) Do officers thoroughly understand the policy?	✓ Yes	□No
-	(a) Do incidents involving firearms show proper understanding of the policy?	✓ Yes	□No
b	. Are shoots conducted as required by policy?	✓ Yes	□No
	(1) Have steps been taken to correct training deficiencies?	☐ Yes	✓ No·
-	(2) Are weapons training and maintenance records readily available? Current?	Yes	☑ No
	(3) Do training records show qualification with all authorized weapons, day/night shoots, etc.?	☐ Yes	☑ No
С	Does the Area have a range officer?	✓ Yes	□ No
-	(1) Has the officer completed Academy training for range officers?	✓ Yes	□ No
	(2) Does the officer supervise all shoots?	✓ Yes	□No
	(3) Is the officer well-organized in his/her training?	✓ Yes	□No
	(4) Is there a designated alternate to the range officer?	✓ Yes	□No
	(a) Has that officer received Academy training?	✓ Yes	□No

### AREA MANAGEMENT EVALUATION

### **OFFICER SAFETY**

	1,000 (1,000 00)		
d.	Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐ Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	☐Yes	□No
	(b) Have future range needs been considered?	☐ Yes	☑ No
е.	Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□ No
	(a) Are all shotguns accounted for?	✓ Yes	□ No
	(b) Is maintenance/cleaning done as required?	☐ Yes	☑ No
	(c) Are shotguns fired annually to ensure operable condition?	☐Yes	☑ No
900	(2) Have tactical rifles been inventoried as required?	✓ Yes	□ No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	☐ Yes	☑ No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	✓ Yes	□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	☐ Yes	☑ No
	(a) Beginning inventory determined?	✓ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□ No
*******	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
******	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□No
-	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt	CT.V.	
	acknowledged immediately upon delivery?	Yes	□ No
f.	Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	□ No
922	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
9	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	□Yes	☑ No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

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## AREA MANAGEMENT EVALUATION OFFICER SAFETY

97	(3)	Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	☑ Yes	□No
	(4)	Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	✓ Yes	□No
		(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	□No
	(5)	Are records kept updated as training takes place?	✓ Yes	□No
	(6)	Is training recorded on the employee's CHP 270 and in ETRS?	✓ Yes	□No
	(7)	Is required information recorded in accordance with established guidelines and instructions?	☐Yes	☑ No
	(8)	Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□ No (t
h.	ls ti	✓ Yes	□No	
	(1)	✓ Yes	□No	
	(2)	✓ Yes	□No	
i.	lf Ar	ea has a resident post (RP), what procedures are used to ensure weapons training of RP officers? N/A		
-				
	(1)	If RP handles ammunition, are proper accountability procedures in place?	Yes	□No
j.	Are	required inspections conducted in conjunction with the annual CHP 118?	☐ Yeş	☑ No
	(1)	Is a second inspection of the primary firearm conducted every six months?	☐Yes	☑ No
5. P	HYSI	CAL METHODS OF ARREST  EVALUATED ACTION REQUIRED  No	CORRECTED	
a.	Do	officers practice weaponless defense?	✓ Yes	□No
	(1)	Are officers familiar with the opponent's five weakest points?	✓ Yes	□No
	(2)	Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	✓ Yes	□No
b.	We	re demonstrations of the following control techniques by officers observed:		
	(1)	Control holds.	✓ Yes	□No
	(2)	Punches.	✓ Yes	□No
	(3)	Strikes.	✓ Yes	□No
	(4)	Blocks.	Yes	□No
	(5)	Defensive kicks.	✓ Yes	□No
	(6)	Defenses against grabs.	✓ Yes	□ No-
-	(7)	Defenses against weapons.	✓ Yes	□No
-	(8)	Ground defense and takedowns.	✓ Yes	□No
	(9)	Placing and removing suspects into and from vehicles.	✓ Yes	□No
	• •			

### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION OFFICER SAFETY

C.	Were observations of practical handcuffing techniques made?		□ No
	(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?	✓ Yes	□No
	(2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing?	✓ Yes	□No
d.	Are all persons subjected to physical arrest searched for offensive weapons?	✓ Yes	□No
	(1) Has the local jail's experience with CHP arrests been reviewed?	☐ Yes	☑ No
	(2) Has a practical demonstration of preliminary frisks and thorough searches been observed?	✓ Yes	□No
	(3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy?	✓ Yes	□No
6. EI	NFORCEMENT TACTICS EVALUATED ACTION REQUIRED NO	CORRECTED	
a.	Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop?	✓ Yes	□No
b.	Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals?	✓ Yes	□No
	(1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented?	☑ Yes	□No
	(a) Is the violator stop effectively made?		□ No
	(b) Is the violator completely controlled?	✓ Yes	□ No
- 11 11	(c) Is the prisoner properly prepared for transportation?	✓ Yes	□No
C.	Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations?	✓ Yes	□No
	(1) Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction?	✓ Yes	□No
	(2) Are officers aware of the need to maintain fire discipline at all times?	✓ Yes	□ No
	(3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?	✓ Yes	□No
	(4) Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents?	✓ Yes	□No
7. PI	URSUITS EVALUATED ACTION REQUIRED No	CORRECTED	
a.	Are all uniformed personnel well-versed in policy regarding the conduct of pursuits?	✓ Yes	□No
	(1) Number of units?		□No
	(2) When to discontinue?	✓ Yes	□No
	(3) Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy?	✓ Yes	□No
	(a) Where noncompliance is indicated, were corrective actions taken?	✓ Yes	□No
	(a) Where noncompliance is indicated, were corrective actions taken?		

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

## AREA MANAGEMENT EVALUATION OFFICER SAFETY

	(1)	Are any written agreements on file?			☐ Yes	☑ No
	(2)	Is Division involved in the planning process?			☐Yes	☑ No
	(3)	Does the Area have and use a pursuit training guide tailored to the sp	ecific needs of	the command?	☐ Yes	✓ No
8. FORCIBLE STOPS EVALUATED Yes ACTION REQUIRED NO						
a.	Are	Area personnel knowledgeable regarding the policy on forcible stops	-		✓ Yes	□No
	(1)	Does the Area follow departmental policy?		¥2. (%)	✓ Yes	□No
	(2)	Have forcible stop reports been reviewed for compliance with policy?			✓ Yes	□No
		(a) If forcible stop policy has not been complied with, has corrective conducted?	action been tak	en or training	✓ Yes	□No
9. R	OAD	BLOCKS EVALUATE Yes		No REQUIRED	CORRECTED	3
a.		s the Area worked with allied agencies to develop plans for establishing he hollow spike strip?	roadblocks ar	d deployment	☐ Yes	☑ No
	(1)	Are strategic points and personnel assignments outlined?			☐ Yes	☑ No
	(2)	Have the officers received instructions on the proper methods of esta	olishing roadblo	ocks?	✓ Yes	□No
	(3)	Have interagency training sessions been conducted?			☐ Yes	☑ No
10. F	RADI	O FAMILIARIZATION Yes		ACTION REQUIRED No	CORRECTED	
a.	Are	officers familiar with all aspects of the radio control head?		172	✓ Yes	□No
b.	Ca	n officers demonstrate how to change the radio from their home Area t	another Area/	Division?	☑ Yes	□No
C.	Ca	n officers efficiently operate all emergency equipment from the radio he	ad?		✓ Yes	□No

- 3(d) and 3(d)(1) Officers carry the ASP.
- 4(b)(2) Records indicate numerous officers are behind on range shoots.
- 4(b)(3) Records indicate no night shoots are being conducted.
- 4(e)(1)(b) Shotgun inspections are behind.
- 4(e)(2)(b) Rifle inspections are behind.
- 4(i)(1) N/A
- 4(j) Primary firearms inspections are behind.
- 4(j)(1) Primary firearm 6 month field strips are behind.

### **COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT**

Command Suggestions for Statewide Improvement:

Command: Central Div.	Division: Central	Chapter:	
Inspected by: D. Torres, 1749	7	Date: 11/06/2009	

Page 1013					
INSTRUCTIONS: This document shall be number of the inspection in the Chapter shall be routed to and its due date. This improvement, identified deficiencies, con	nspection number. Unde document shall be utilize	er "Forward to:" enter the d to document innovativ	e next level of comma e practices, suggesti	and where the documer ons for statewide	napter it
TYPE OF INSPECTION  ☐ Division Level ☐ Command L.  ☐ Executive Office Level	increation: 4	pended on the		e Action Plan Include	d
Follow-up Required: ☑ Yes ☐ No	Forward to: Due Date:				
Chapter Inspection: 17 Inspector's Comments Regard	ding Innovative Pra	actices:			
N/A	i q		340		
,					

N/A

# COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 2 of 3

Command: Central Div.	Division: Central	Chapter:
Inspected by: D. Torres, 17497		Date: 11/06/2009

Inspector's Findings:	

The Area does not conduct night shoots which are required by departmental policy.

The Area is delinquent in the completion of uniformed employee's CHP 311 inspections.

The Area is not conducting periodical ammunition audits.

The Area is behind on its weapons (shotgun, rifle, and pistol) annual inspections, biennial inspections, and/or quarterly inspections.

ETRS shooting records indicate inaccuracies (i.e. there are multiple entries for the same shoot) in the employees file.

There are many uniformed employees who are delinquent on range shoots for the year.

The HEAT unit conducts range shoots separate from the regular Division range days. Those shoots are not being recorded into ETRS which reflects the unit's officers are delinquent in shoots.

# **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

 Central Div.
 Central
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 Inspected by:
 Date:

 D. Torres, 17497
 11/06/2009

Division:

Chapter:

Command:

Page 3 of 3

Commander's Response: ⊠ Concur or [	☐ Do Not Concur (Do Not Concur shall document basis for	response)
6		
*		
Inspector's Comments: Shall address non c	concurrence by commander (e.g., findings revised, findings un	changed,
Cic.)		
	*	
	*	
*		
	ÿ.	
	*	
Required Action		
Corrective Action Plan/Timeline		
Corrective Action 1 law timeline		
	deficiencies identified in this inspection. On a quarte	
progress.	Jnit (ASU) management and supervision will report of	ווכ
<b></b>		
2		
	e s	
Employee would like to discuss this report with	COMMANDER'S SIGNATURE DATE	/
the reviewer. (See HPM 9.1, Chapter 8 for appeal procedures.)	1/19/0	29
	INSPECTOR SIGNATURE DATE	/ -

## COMMAND INSPECTION PROGRAM

### **EXCEPTIONS DOCUMENT**

Page 4 of 3

Command:	Division:	Chapter:
Central Div.	Central	17
Inspected by:		Date:
D. Torres, 174	97	11/06/2009

Reviewer disc	cussed this report with	REVIEWER'S SIGNATURE	DATE
employee	·	D RA	V 1
☐ Concur	□ Do not concur	mr. 240	12/4/29

## STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL ADEA MANAGEMENT EVALUATION

### AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
420	Central	
EVALUATED BY		DATE
D. Torres		08/04/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION    Formal Evaluation   Informal Evaluation	SUSPENSE DATE	
FOLLOW HIS DECIMINED	COMMANDER'S REVIEW	DATE
✓ Yes [] No	1 Dmff	10-15-0
1. COMMAND INVOLVEMENT	YES NO	CORRECTED
<ul> <li>Does the command emphasize importance of proper enforce incidence of injuries incurred by officers?</li> </ul>	cement tactics to achieve the lowest possible	☑ Yes ☐ No
(1) Does the commander stress importance of proper enfo	rcement tactics, including use of force?	☑ Yes ☐ No
(2) Does the safety record of the command reflect an awar	reness of proper tactics?	✓ Yes
(3) Do the officers' CHP 100 and CHP 118s, Performance safety?	Appraisals, contain comments on officer	☑ Yes □ No
<ul> <li>Are the commander and lieutenants knowledgeable of enfor proper use of force, and the correct use of safety equipment</li> </ul>		☑ Yes □ No
(1) Is this knowledge applied properly in critiques of incider	nts involving officers and sergeants?	✓ Yes       ☐ No
(2) Do the captain and lieutenants maintain a minimum levi	rel of enforcement skills?	☑ Yes 🗌 No
(a) Do they attend officer safety training sessions?	18	☑ Yes ☐ No
(b) If they are not involved in officer safety, what are the	ne reasons?	
		- <u> </u>
2. TRAINING AND CERTIFICATION	YES NO	CORRECTED
a. Do training records indicate formal training has been receive		✓ Yes □ No
(1) Do records reflect annual certification of traffic officers a tactics, physical methods of arrest, and the proper use certifications been recorded for:	and sergeants for proficiency in enforcement of safety equipment (use of force)? Have	
(a) Searching techniques.		✓ Yes   ☐ No
(b) Handcuffing.		☑ Yes □ No
(c) Use of safety equipment.		☑ Yes □ No
(d) Suspect control.		☑ Yes ☐ No
(e) High risk and felony stops.		☑ Yes ☐ No
(f) Hostage control.	183	☑ Yes ☐ No
(g) Prisoner transportation.		☑ Yes 🗀 No
(h) Radio control head operation.		☑ Yes ☐ No
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DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

### AREA MANAGEMENT EVALUATION

### OFFICER SAFETY

G	(2)	is the co	mmand dedicating enough time toward training?			✓ Yes	□No
		(a) Do	training records reflect certifications for officers and serg	geants are current?		✓ Yes	□No
			nere an established follow-up procedure to assure timely sergeants?	recertification of all o	officers	✓ Yes	□No
b.	Do /	Area sup oloy gene	ervisors review CHP 121s, CHP 121As, pursuit investiga ral observations to determine if proper enforcement tact	ations, personnel con tics are being used in	nplaints, and the Area?	✓ Yes	□No
	(1)	Are well	handled incidents recorded for future training purposes	?		Yes	□No
	(2)	Are use and wha	of force situations closely reviewed to ascertain if all unit level of force, is justified?	iformed personnel un	derstand when,	✓ Yes	□No
			es an examination of CHP 100, CHP 118s, and citizen cong made?	omplaints indicate a t	hrough review is	✓ Yes	□No
			Area supervisors notify those officers who are not profic ade available?	ient and ensure refre	sher training	✓ Yes	□No
C.	ls re	efresher t	raining required prior to certification?			Yes	☑ No
	(1)	Are the	number of training hours necessary to accomplish certifi	cation indicated on th	e CHP 270?	✓ Yes	□ No
		(a) Is a	ny pattern of training weakness apparent?			Yes	☑ No
			ve necessary remedial steps been taken to assure thoroegories?	ugh and continuous p	proficiency in all	☑ Yes	□No
d.	Doe	es the co	mmand have an adequate number of instructors?		· ·	√ Yes	□No
	(1)	ls instru	ctor proficiency maintained?		<u> </u>	✓ Yes	□No
-	(2)	Has an	individual been given responsibility for the program?			✓ Yes	□No
		(a) Do	es that individual ensure the quality and level of proficier	ncy is maintained?		✓ Yes	□No
	(3)	Are ther	e adequate and properly maintained facilities and equip	ment available for offi	icer safety training?	✓ Yes	□No
	(4)	What is	the quality and quantity of the training being given? Th	e Area Commander h	as allowed for 17 hours	of officer	safety
		training	annually. This is nine hours above the minimum numb	ber of hours required	by policy.		
							_
	(5)	Have th	e supervisor and his/her alternate received proper training	ng?		✓ Yes	□No
3. Š	AFET	Y EQUII		ALUATED OS	ACTION REQUIRED No	CORRECTED	9
a.			Capsicum (QC) spray (pepper spray) carried by all unifo y, in uniform?	ormed personnel, cap	tain and below,	✓ Yes	□No
	(1)		pray used when the need is indicated? Are notations matilized to subdue a subject?	ade on booking sheet	s when OC spray	✓ Yes	□No
	(2)		n officer is assaulted and an injury occurs, are the super ay on the CHP 121?	rvisors noting the use	/nonuse of OC	✓ Yes	□No

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

_				
	-18	(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?	✓ Yes	□No
		(b) Are officers/sergeants familiar with the decontamination and first-aid procedure?	✓ Yes	□ No
	b.	Are officers/sergeants familiar with the function of their duty holsters?	✓ Yes	□ No
		(1) Can officers/sergeants draw and fire their weapon, re-holster and without looking at the holster, fasten the safety strap with one hand?	✓ Yes	□No
		(2) Can officers and sergeants draw and fire their weapons within one and a half seconds, using one hand?	✓ Yes	□No
		(3) Is there personal confirmation by the testing officer that all weapons are unloaded prior to holster- related exercises?	Yes	□No
111111111	c.	Are officers/sergeants proficient in reloading their weapons?	✓ Yes	□No
	d.	Do officers/sergeants routinely practice with their batons?	☐Yes	☑ No
		(1) Do officers/sergeants carry their batons on all enforcement stops?	☐Yes	☑ No
		(2) Can officers/sergeants successfully demonstrate approved baton techniques?	✓ Yes	□No
	e.	Do all uniformed personnel wear body armor?	✓ Yes	□No
		(1) Were required reports submitted to Supply Services Unit, per policy, for any incidents where body armor was struck by a bullet or other penetrating type instrument?	☐ Yes	□No
		(a) If so, did the involved officer receive a complete physical examination?	☐ Yes	□No
		Are holsters, ammunition, magazines, magazine pouches, handcuffs, handcuff case, and OC spray projectors inspected in conjunction with the annual performance appraisal?	✓ Yes	□No
		(1) Do CHP 311 forms indicate compliance?	✓ Yes	□No
4		(2) Were deficiencies corrected within 30 days of the inspection?	☐Yes	□No
4.	FIR	EVALUATED ACTION REQUIRED Yes Yes	CORRECTED	0)
67.7970	a.	Has the requirement for quarterly review of policy regulating discharge of firearms been compiled with?	✓ Yes	□No
-		(1) Do officers thoroughly understand the policy?	✓ Yes	□No
		(a) Do incidents involving firearms show proper understanding of the policy?	✓ Yes	□No
-	b.	Are shoots conducted as required by policy?	✓ Yes	□No
		(1) Have steps been taken to correct training deficiencies?	✓ Yes	□No
		(2) Are weapons training and maintenance records readily available? Current?	✓ Yes	□No
		(3) Do training records show qualification with all authorized weapons, day/night shoots, etc.?	✓ Yes	□No
	c.	Does the Area have a range officer?	✓ Yes	□No
		(1) Has the officer completed Academy training for range officers?	✓ Yes	□No
		(2) Does the officer supervise all shoots?	✓ Yes	□No
-0		(3) Is the officer well-organized in his/her training?	✓ Yes	□No
		(4) Is there a designated alternate to the range officer?	✓ Yes	□No
		(a) Has that officer received Academy training?	✓ Yes	☐ No.

### AREA MANAGEMENT EVALUATION

### **OFFICER SAFETY**

_			
d	d. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐ Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	Yes	□No
	(b) Have future range needs been considered?	Yes	□No
е.	e. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	Yes	☑ No
	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	☐Yes	☑ No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	✓ Yes	□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunit been determined?	on <b></b> ✓ Yes	□No
-	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□ No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record	?	□No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt	_	_
	acknowledged immediately upon delivery?	✓ Yes	□ No
f. ——		✓ Yes	□ No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of a accidental discharge?	in ☑ Yes	□No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	✓ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

### AREA MANAGEMENT EVALUATION

### **OFFICER SAFETY**

	(3)	Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	∏No			
_	(4)						
	(4)	Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	✓ Yes	□ No			
		(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	□No			
	(5)	Are records kept updated as training takes place?	✓ Yes	□No			
	(6)	Is training recorded on the employee's CHP 270 and in ETRS?	√ Yes	□ No			
	(7)	Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	□No			
	(8)	Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□No			
h.	ls t	here a procedure in place which ensures the person processing the ammunition requisition is not obviously of summarition inventory?	☐Yes	☑ No			
	(1)	Is a similar procedure in place which ensures the person recording weapons training information is not involved with handling and recording ammunition?	☐Yes	☑ No			
	(2)	Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	∐Yes	☑ No			
i.	i. If Area has a resident post (RP), what procedures are used to ensure weapons training of RP officers? The RP has						
	officer. After each shoot, the RP reports to the Area training coordinator.						
-	(1)	If RP handles ammunition, are proper accountability procedures in place?	✓ Yes	□No			
j.	Are	required inspections conducted in conjunction with the annual CHP 118?	✓ Yes	□No			
	(1)	□Yes	☑ No				
5. P	HYSI	CAL METHODS OF ARREST EVALUATED Yes ACTION REQUIRED NO	CORRECTED	,			
a.	Do	officers practice weaponless defense?	✓ Yes	□ No *			
	(1)	Are officers familiar with the opponent's five weakest points?	✓ Yes	□No			
	(2)	Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	✓ Yes	□No			
b.	We	ere demonstrations of the following control techniques by officers observed:					
	(1)	Control holds.	Yes	✓ No			
	(2)	Punches.	Yes	☑ No			
	(3)	Strikes.	Yes	☑ No			
	(4)	Blocks.	Yes	☑ No			
	(5)	Defensive kicks.	☐Yes	☑ No			
	(6)	Defenses against grabs.	□Yes	☑ No			
-	(7)	Defenses against weapons.	☐ Yes	☑ No			
-	(8)	Ground defense and takedowns.	Yes	☑ No			
-	(9)	Placing and removing suspects into and from vehicles.	☐Yes	☑ No			

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

### **OFFICER SAFETY**

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C.	We	re observations of practical handcuffing techniques made?	✓ Yes	□No
	(1)	Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?	☑ Yes	□No
	(2)	Are all uniformed personnel knowledgeable of departmental policy on handcuffing?	✓ Yes	□No
d.	Are	all persons subjected to physical arrest searched for offensive weapons?	✓ Yes	□No
	(1)	Has the local jail's experience with CHP arrests been reviewed?	☐ Yes	☑ No
	(2)	Has a practical demonstration of preliminary frisks and thorough searches been observed?	✓ Yes	□No
	(3)	Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy?	✓ Yes	□No
6. El	NFO	RCEMENT TACTICS  EVALUATED ACTION REQUIRED NO	CORRECTED	)
a.		sergeants and officers have knowledge of proper procedures which should be followed during each ne five options of an enforcement stop?	✓ Yes	□No
b.		officers have a constant awareness of their personal safety during enforcement stops and when rehending suspected or known criminals?	✓ Yes	□No
	(1)	Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented?	☐ Yes	☑ No
		(a) Is the violator stop effectively made?	☐Yes	□No
		(b) Is the violator completely controlled?	☐ Yes	□No
		(c) Is the prisoner properly prepared for transportation?	☐ Yes	□No
C.		nere evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage ations?	☐ Yes	☑ No
	(1)	Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction?	✓ Yes	□ No
	(2)	Are officers aware of the need to maintain fire discipline at all times?	✓ Yes	□No
	(3)	Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?	☑ Yes	□No
	(4)	Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents?	✓ Yes	□No
4.07	URSI	JITS Yes No	CORRECTED	)
7. PI	NO. OLE	PLOTECT CONTROL OF CON		□No
CO CO	Are	all uniformed personnel well-versed in policy regarding the conduct of pursuits?	Yes	
CO CO	Are (1)	all uniformed personnel well-versed in policy regarding the conduct of pursuits?  Number of units?	✓ Yes  ✓ Yes	□ No
CO CO				
CO CO	(1)	Number of units?	✓ Yes	□No
CO CO	(1)	Number of units?  When to discontinue?  Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines	☑ Yes ☑ Yes	□ No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

#### **AREA MANAGEMENT EVALUATION**

#### **OFFICER SAFETY**

	(1)	Are any written agreements on file?		****	☐ Yes	☑ No
	(2)	Is Division involved in the planning process?			☐Yes	☑ No
	(3)	Does the Area have and use a pursuit training guide tailored	to the specific needs of	of the command?	Yes	☑ No
8. F	ORC	BLE STOPS	Yes Yes	No ACTION REQUIRED	CORRECTED	)8
a	. Are	Area personnel knowledgeable regarding the policy on forcib	le stops?		✓ Yes	□No
	(1)	Does the Area follow departmental policy?			✓ Yes	□No
	(2)	Have forcible stop reports been reviewed for compliance with	n policy?		✓ Yes	□No
		(a) If forcible stop policy has not been complied with, has co-conducted?	prrective action been ta	ken or training	✓ Yes	□No
9. F	9. ROADBLOCKS EVALUATED ACTION REQUIRED Yes No					
a 	. Has	s the Area worked with allied agencies to develop plans for es ne hollow spike strip?	tablishing roadblocks a	nd deployment	☐Yes	☑ No
	(1)	Are strategic points and personnel assignments outlined?			Yes	✓ No
	(2)	Have the officers received instructions on the proper method	s of establishing roadbl	ocks?	✓ Yes	□No
	(3)	Have interagency training sessions been conducted?			☐ Yes	☑ No
10.	RADIO	D FAMILIARIZATION	EVALUATED Yes	ACTION REQUIRED No	CORRECTED	
a.	Are	officers familiar with all aspects of the radio control head?			✓ Yes	□No
b.	Can	officers demonstrate how to change the radio from their hom	e Area to another Area	/Division?	✓ Yes	□No
c.	Can	officers efficiently operate all emergency equipment from the	radio head?		✓ Yes	□No

- 3(d) and 3(d)(1) Officers carry the ASP.
- 4(e)(1)(b) Shotgun inspections are behind.
- 4(e)(2)(b) Rifle inspections are behind.
- 4(h) The Area's training coordinator processes the ammunition requisition and receives and records the ammunition. Similarly, the range officer handles the ammunition inventory and records shoots into ETRS. A designated ammunition officer is required, per policy, to ensure accountability.
- 4(j)(1) Primary firearm 6 month field strips are behind.
- 5(b) and 6(b) Not observed due to a lack of personnel.

# COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Command;	Division:	Chapter:	
Bakersfield	Central	17	
Inspected by:		Date: 8/4/2009	
D. Torres, 174	197	8/4/2009	

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number of the inspection in the Chap shall be routed to and its due date.	ter Inspecti his docume	Check appropriate boxes as necessary, or too number. Under "Forward to:" enter the neart shall be utilized to document innovative paction plans. A CHP 51 Memorandum may be	ractices, suggestions for statewide
TYPE OF INSPECTION  Division Level Comman  Executive Office Level	d Level	Total hours expended on the inspection: 4	☐ Corrective Action Plan Included ☐ Attachments Included
Follow-up Required: ☐ Yes ☑ No	Forwa	Section (	
Chapter Inspection: 17	E012 (7)		
Inspector's Comments Reg	garding li	nnovative Practices:	

### Command Suggestions for Statewide Improvement:

Bakersfield Area suggests the shotgun & rifle quarterly inspection program be reviewed.

Policy requires the primary firearm to receive a complete inspection annually and a field strip inspection approximately six months from that date.

Policy further requires the shotgun and rifle be inspected, fired and cleaned during each quarter of the year.

Since the primary weapon is used on a monthly basis for training, and only requires two inspections a year, Bakersfield Area suggests the shotgun & rifle policy be aligned with the primary weapon inspection policy unless climatic conditions require more frequent inspections and cleaning.

Bakersfield Area feels this would make better use of man hours for patrol purposes, as well as the fiscal savings in ammunition from quarterly shoots to test the weapon after inspection.

# COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Command: Bakersfield	Division: Central	Chapter:	
Inspected by: D. Torres, 1749	7	Date: 8/4/2009	

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Inspector's Findings:	

The Area's range officer/training coordinator is responsible for inputting shooting records, inventorying the ammunition, ordering ammunition, and receiving ammunition. Policy requires there be a designated ammunition officer to provide accountability and oversight for the ammunition.

The Area's records indicate they are behind on their shotgun and rifle quarterly inspection/cleaning as well as the primary firearm "field strip" inspection which is required every six months.

Commander's Response	: X Co	ncur or $\Box$	Do N	ot C	oncur	(Do Not	Concur	shall	document	basis	for re	sponse	1
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Bakersfield Area concurs with the inspector's findings.

## COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Command: Bakersfield	Division: Central	Chapter:	
Inspected by: D. Torres, 1749		Date: 8/4/2009	

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Inspector's Comments:	Shall address non concurrence by commander (e.g., findings revised, findings unchanged,
etc.)	

£	
Required Action	
THE STATE OF THE PARTY OF THE P	
Corrective Action	Plan/Timeline

Bakersfield Area has assigned Officer Mike Reed, ID 12983, the collateral duty of being the Area's Ammunition Officer Reed is currently assigned to the Special Duty staff within Bakersfield Area and will be available to accept the ammunition when it is received, and distribute it to the range officer's when needed. This assignment was made effective October 14, 2009.

Bakersfield Area utilizes an Area form to record the monthly pistol shoots. Area will add a cell to list the officer's annual anniversary date to the form. The Range Officer can then conduct the six month field strip/inspection during range training when it is due. This will be completed and implemented on January 1, 2010.

Bakersfield Area will remove the weapons officers from patrol duties two weeks per quarter and assign them to inspect the shotguns and rifles. At the end of each quarter, the Weapons/Range Sergeant will review the inspection log to verify all inspections were completed and sign the log. All weapons will be inspected prior to December 31, 2009. The new inspection process will be implemented beginning the first quarter of 2010.

Employee would like to discuss this report with the reviewer. (See HPM 9.1, Chapter 8 for appeal procedures.)	COMMANDER'S SIGNATURE	10-15-09 DATE 100/09
Reviewer discussed this report with employee Concur Do not concur	REVIEWER'S SIGNATURE	12 4 09

## AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER		
424	Central	CHP 17		
EVALUATED BY	1,000	DATE		
D. Torres		09/22/2009		

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION  Formal Evaluation	ation 🔲 Inform	nal Evaluation	SUSPENSE DATE		*(		
FOLLOW-UP REQUIRED  Yes [] No		☐ Correction Report	COMMANDER'S REVIEW	ter	10 /10	9/09	
1. COMMAND IN	NVOLVEMENT		EVALUATED  VES	ACTION REQUIRED  YES	CORRECTED		
	command emphasiz of injuries incurred	ze importance of proper enforcemer by officers?		owest possible	✓ Yes	□No	
(1) Does t	the commander str	ess importance of proper enforceme	ent tactics, including use	of force?	✓ Yes	□No	
(2) Does t	(2) Does the safety record of the command reflect an awareness of proper tactics?						
(3) Do the safety		and CHP 118s, Performance Appra	aisals, contain comments	on officer	□Yes	☑ No	
		enants knowledgeable of enforceme correct use of safety equipment?	ent tactics, physical meth	ods of arrest,	✓ Yes	□No	
(1) Is this	knowledge applied	I properly in critiques of incidents inv	volving officers and serge	eants?	✓ Yes	□No	
(2) Do the	e captain and lieute	nants maintain a minimum level of e	enforcement skills?		✓ Yes	□No	
(a) D	o they attend office	er safety training sessions?			✓ Yes	□No	
(b) If	they are not involv	ed in officer safety, what are the rea	sons?				
<del>2</del>						0	
2. TRAINING AN	ND CERTIFICATIO	N .	EVALUATED YES	ACTION REQUIRED	CORRECTED		
a. Do training	records indicate fo	ormal training has been received an	d certified?		✓ Yes	□No	
tactics		l certification of traffic officers and se of arrest, and the proper use of saf led for:					
(a) Se	earching technique	es.			✓ Yes	□No	
(b) H	andcuffing.				✓ Yes	□No	
(c) Us	se of safety equipm	nent.			✓ Yes	□No	
(d) S	uspect control.				✓ Yes	□No	
(e) H	igḥ risk and felony	stops.		31211 1111 2112	✓ Yes	□No	
(f) Ho	ostage control.	7			✓ Yes	□No	
(g) Pi	risoner transportati	on.			✓ Yes	□No	
(h) R	adio control head o	pperation.		K	✓ Yes	□No	
			*)				

### **AREA MANAGEMENT EVALUATION**

### **OFFICER SAFETY**

	(2)	ls t	he command dedicating enough time toward training?			✓ Yes	□ No
		(a)	Do training records reflect certifications for officers and	sergeants are current?		✓ Yes	□No
		(b)	Is there an established follow-up procedure to assure to and sergeants?	imely recertification of al	l officers	✓ Yes	□No
b.			a supervisors review CHP 121s, CHP 121As, pursuit inve general observations to determine if proper enforcemen			✓ Yes	□No
	(1)	Are	well-handled incidents recorded for future training purpo	oses?		✓ Yes	□No
	(2)		use of force situations closely reviewed to ascertain if a what level of force, is justified?	II uniformed personnel u	nderstand when,	✓ Yes	□No
		(a)	Does an examination of CHP 100, CHP 118s, and citize being made?	en complaints indicate a	through review is	✓ Yes	□No
		(b)	Do Area supervisors notify those officers who are not p is made available?	roficient and ensure refr	esher training	✓ Yes	□No
c.	ls r	efres	her training required prior to certification?			Yes	☑ No
	(1)	Are	the number of training hours necessary to accomplish c	ertification indicated on t	the CHP 270?	✓ Yes	□No
		(a)	Is any pattern of training weakness apparent?	•		☐ Yes	☑ No
		(b)	Have necessary remedial steps been taken to assure the categories?	norough and continuous	proficiency in all	✓ Yes	□No
d.	Doe	Does the command have an adequate number of instructors?				✓ Yes	□No
	(1)	ls ir	nstructor proficiency maintained?			✓ Yes	□No
	(2)	Has	an individual been given responsibility for the program?	,		✓ Yes	□No
		(a)	Does that individual ensure the quality and level of profi	iciency is maintained?		✓ Yes	□No
	(3)	Are	there adequate and properly maintained facilities and ed	quipment available for of	ficer safety training?	✓ Yes	□No
	(4)	Wha	at is the quality and quantity of the training being given?	New OST beginning to	be implemented with a	nnual OST	certification.
					9		
	(5)	Hav	e the supervisor and his/her alternate received proper tr	aining?		✓ Yes	□No
3. S	AFET	YE	QUIPMENT	Yes	No .	CORRECTED	
a.			esin Capsicum (OC) spray (pepper spray) carried by all uduty, in uniform?	uniformed personnel, cap	otain and below,	✓ Yes	□No
	(1) Is OC spray used when the need is indicated? Are notations made on booking sheets when OC spray is utilized to subdue a subject?						□No
	(2)	Whe	en an officer is assaulted and an injury occurs, are the su spray on the CHP 121?	upervisors noting the use	e/nonuse of OC	<b>☑</b> Yes	□No
	(3)	Are	individuals who are exposed to OC spray decontaminate water within 30 minutes?	ed by flushing the affecte	ed area with clear	<b>⊋</b> Yes	□No
			.07		A CONTROL OF THE CONT		

## AREA MANAGEMENT EVALUATION OFFICER SAFETY

		(a)	Do Area patrol cars carry at least two 500 mil. bottles of	saline solution?		✓ Yes	□No
		(b)	Are officers/sergeants familiar with the decontamination	and first-aid procedure	?	✓ Yes	□No
b	. Ar	e offi	cers/sergeants familiar with the function of their duty hols	ters?		✓ Yes	□No
	(1)		n officers/sergeants draw and fire their weapon, re-holste safety strap with one hand?	r and without looking at	the holster, fasten	✓ Yes	□No
	(2)	Cai	n officers and sergeants draw and fire their weapons with	in one and a half second	ds, using one hand?	✓ Yes	□No
	(3)		here personal confirmation by the testing officer that all wated exercises?	eapons are unloaded pr	ior to holster-	✓ Yes	□No
С	. Аге	e offic	cers/sergeants proficient in reloading their weapons?			✓ Yes	□No
d	. Do	offic	ers/sergeants routinely practice with their batons?			✓ Yes	□No
	(1)	Do	officers/sergeants carry their batons on all enforcement s	tops?		Yes	☑ No
	(2)	Car	n officers/sergeants successfully demonstrate approved b	eaton techniques?		✓ Yes	□No
е	. Do	all u	niformed personnel wear body armor?			✓ Yes	□No
	(1)		re required reports submitted to Supply Services Unit, pe for was struck by a bullet or other penetrating type instrum		s where body	☐Yes	□No
		(a)	If so, did the involved officer receive a complete physical	I examination?		☐ Yes	□No
f.			sters, ammunition, magazines, magazine pouches, handous inspected in conjunction with the annual performance of		OC spray	☑ Yes	□No
· · · · · · · · · · · · · · · · · · ·	(1)	) Do CHP 311 forms indicate compliance?					□No
	(2)	We	re deficiencies corrected within 30 days of the inspection?	?		✓ Yes	□No
4. F	IREA	RMS		EVALUATED Yes	ACTION REQUIRED No	CORRECTED	
a	Ha	s the	requirement for quarterly review of policy regulating discl	narge of firearms been o	ompiled with?	✓ Yes	□No
	(1)	Do	officers thoroughly understand the policy?	.4		✓ Yes	□No
		(a)	Do incidents involving firearms show proper understandi	ng of the policy?		✓ Yes	□No
b.	Are	sho	ots conducted as required by policy?			✓ Yes	□No
	(1)	Hav	e steps been taken to correct training deficiencies?			✓ Yes	□No
	(2)	Are	weapons training and maintenance records readily availa	able? Current?		✓ Yes	□No
	(3)	Do	training records show qualification with all authorized wea	ipons, day/night shoots,	etc.?	✓ Yes	□No
с.	Doe	es the	e Area have a range officer?			✓ Yes	□No
	(1)	Has	the officer completed Academy training for range officers	s?		Yes	□No
	(2)	Doe	es the officer supervise all shoots?			✓ Yes	□No
	(3)	ls th	ne officer well-organized in his/her training?		iê	✓ Yes	□No
	(4)	ls th	nere a designated alternate to the range officer?			☐ Yes	☑No
		(a)	Has that officer received Academy training?			☐Yes	□No
							B

### AREA MANAGEMENT EVALUATION

### **OFFICER SAFETY**

	1000 (110110 10) 11,1111		
d.	l. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐ Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	☐ Yes	□No
	(b) Have future range needs been considered?	☐Yes	□No
e.	e. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□ No
	(1) Have shotguns been inventoried as required?	✓ Yes	□ No
	(a) Are all shotguns accounted for?	✓ Yes	□ No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
- 5	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□ No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	✓ Yes	☐ No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammu been determined?	nition ☑ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory reco	rd? 📝 Yes	□ No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspecte	d,	-
	quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery?	✓ Yes	□ No
f.	. Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	? ✓ Yes	□No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of accidental discharge?	of an ☑ Yes	□No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	d ☑ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted	l? ☑ Yes	□No
-	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION **OFFICER SAFETY**

_	-			
	(3)	Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	□No
	(4)	Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	✓ Yes	□No
		(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	□No
	(5)	Are records kept updated as training takes place?	✓ Yes	□No
	(6)	Is training recorded on the employee's CHP 270 and in ETRS?	✓ Yes	□No
	(7)	Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	□No
	(8)	Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□No
		there a procedure in place which ensures the person processing the ammunition requisition is not volved with the receiving and recording of ammunition inventory?	□Yes	√ No
	(1)	Is a similar procedure in place which ensures the person recording weapons training information is not involved with handling and recording ammunition?	☐ Yes	☑ No
	(2)	Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	☐ Yes	☑ No
	. If A	rea has a resident post (RP), what procedures are used to ensure weapons training of RP officers? N/A		
	(1)	If RP handles ammunition, are proper accountability procedures in place?	☐ Yes	□No
	. Are	required inspections conducted in conjunction with the annual CHP 118?	Yes	☑ No
	· (1)	Is a second inspection of the primary firearm conducted every six months?	☐ Yes	☑ No
5.	PHYS	ICAL METHODS OF ARREST    EVALUATED   ACTION REQUIRED   No	CORRECTED	
	a. Do	officers practice weaponless defense?	✓ Yes	□No
	(1)	Are officers familiar with the opponent's five weakest points?	✓ Yes	□No
	(2)	Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	✓ Yes	□No
	o. We	ere demonstrations of the following control techniques by officers observed:		x
	(1)	Control holds.	☐ Yes	☑ No
	(2)	Punches.	☐Yes	☑ No
	(3)	Strikes.	☐ Yes	☑ No
	(4)	Blocks.	☐Yes	☑ No
	(5)	Defensive kicks.	☐ Yes	☑ No
	(6)	Defenses against grabs.	☐ Yes	☑ No
	(7)	Defenses against weapons.	☐Yes	☑ No
	(8)	Ground defense and takedowns.	☐Yes	☑ No
41	(9)	Placing and removing suspects into and from vehicles.	☐ Yes	☑ No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

## AREA MANAGEMENT EVALUATION OFFICER SAFETY

		(1.c.v. a-bb) Of 1 666			
C.	We	ere observations of practical handcuffing techniques made?		√ Yes	□No
	(1)	Can officers successfully apply handcuffs to a suspect who is standing, kneeli uncooperative?	ing, prone, or	✓ Yes	□No
	(2)	Are all uniformed personnel knowledgeable of departmental policy on handcu	ffing?	✓ Yes	□No
d.	Are	e all persons subjected to physical arrest searched for offensive weapons?	1	✓ Yes	□No
	(1)	Has the local jail's experience with CHP arrests been reviewed?		☐ Yes	☑ No
	(2)	Has a practical demonstration of preliminary frisks and thorough searches bee	en observed?	√ Yes	□No
	(3)	Do all officers know guidelines pertaining to searches of the opposite sex as o	outlined in policy?	✓ Yes	□No
6, E	NFOI	RCEMENT TACTICS EVALUATED Yes	No REQUIRED	CORRECTE	)
а.		sergeants and officers have knowledge of proper procedures which should be the five options of an enforcement stop?	followed during each	☑ Yes	□ No
b.		officers have a constant awareness of their personal safety during enforcement prehending suspected or known criminals?	t stops and when	✓ Yes	□No
9	(1)	Were demonstrations of an enforcement stop observed which show the officer the situation at all times regardless of the level of hazard presented?	rs' ability to safely control	☐ Yes	☑ No
		(a) Is the violator stop effectively made?		☐ Yes	□No
		(b) Is the violator completely controlled?		☐ Yes	□No
		(c) Is the prisoner properly prepared for transportation?	7)	□Yes	□No
C.		there evidence of pre-planning and coordination with allied agencies to prepare luations?	beat officers for hostage	☐ Yes	☑ No
	(1)	Do officers understand their role is limited to containment of the incident until naving jurisdiction?	relieved by the authority	✓ Yes	□No
	(2)	Are officers aware of the need to maintain fire discipline at all times?		✓ Yes	□No
	(3)	Are officers knowledgeable of their responsibility to detain potential witnesses, egress to the scene, evacuate the area if required, and render necessary med		✓ Yes	□No
	(4)	Were various officers and supervisors questioned to determine their knowledg hostage incidents?	e of the CHP role in	✓ Yes	□No
7. PI	JRSI	UITS EVALUATED Yes	No REQUIRED	CORRECTED	
a.	Are	e all uniformed personnel well-versed in policy regarding the conduct of pursuits	?	✓ Yes	□No
	(1)	Number of units?		✓ Yes	□No
	(2)	When to discontinue?		✓ Yes	□No
	(3)	Were pursuit critiques checked to determine if the pursuits comply with enforce listed in policy?	ement guidelines	✓ Yes	□No
		(a) Where noncompliance is indicated, were corrective actions taken?		☐ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

### AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

CHP 453S (Rev. 6-06) OPI 009

	(1)	Are any written agreements on file?			☐ Yes	☑ No
	(2)	Is Division involved in the planning process?			Yes	☑ No
	(3)	Does the Area have and use a pursuit training guide tailored	to the specific needs of	the command?	☐ Yes	✓ No
8. F	ORC	BLE STOPS	Yes -	No REQUIRED	CORRECTED	
a.	Аге	Area personnel knowledgeable regarding the policy on forcib	le stops?		✓ Yes	□No
	(1)	Does the Area follow departmental policy?			✓ Yes	□No
	(2)	Have forcible stop reports been reviewed for compliance with	n policy?		☐Yes	□No
		(a) If forcible stop policy has not been complied with, has co-conducted?	prrective action been tak	en or training	Yes	□No
9. R	OAD	BLOCKS	Yes	No -	CORRECTED	
a.		the Area worked with allied agencies to develop plans for estate hollow spike strip?	tablishing roadblocks an	d deployment	✓ Yes	□No
	(1)	Are strategic points and personnel assignments outlined?			✓ Yes	□No
	(2)	Have the officers received instructions on the proper method	s of establishing roadblo	ocks?	✓ Yes	□No
	(3)	Have interagency training sessions been conducted?		• • • • • • • • • • • • • • • • • • •	Yes	☑ No
10. I	RADI	O FAMILIARIZATION	evaluated Yes	ACTION REQUIRED NO	CORRECTED	. š.
a.	Are	officers familiar with all aspects of the radio control head?			✓ Yes	□No
b.	Car	officers demonstrate how to change the radio from their hom	e Area to another Area/l	Division?	✓ Yes	□No
C.	Car	officers efficiently operate all emergency equipment from the	radio head?		✓ Yes	□No

1(a)(3) - The officer's 100 Form supervisory comments do not include officer safety comments.

3(a)(1-3) - N/A

- 3(d) and 3(d)(1) Officers carry the ASP.
- 4(h) The Area does not have an ammunition officer who provides oversight and accountability to the armory inventory.
- 5(b) and 6(b)- Not observed due to a lack of available personnel for inspection.

# **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

GVIF	Central	Chapter:	
Inspected by: D. Torres, 174	97	Date: 9/22/2009	

Page 1 of 4

INSTRUCTIONS: This document shall be number of the inspection in the Chapter shall be routed to and its due date. This improvement, identified deficiencies, con	Inspection docume	on number. Under "Forwart shall be utilized to do	vard to:" enter the n cument innovative p	
TYPE OF INSPECTION  Division Level Command L  Executive Office Level	evel	Total hours expende inspection: 3	ed on the	☐ Corrective Action Plan Included  ☐ Attachments Included
Follow-up Required:	Forwa	rd to:		
☐ Yes	Due D	ate:		
Chapter Inspection: 17				
Inspector's Comments Regar	ding Ir	novative Practice	s:	
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4				
Command Suggestions for S	tatewic	le Improvement:		3 3 1 d 2 d 3 d 3 d 3 d 3 d 3 d 3 d 3 d 3 d 3

# COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

GVIF	Central	Chapter:	
Inspected by: D. Torres, 1749	7	Date: 9/22/2009	

Page 2 of 4

Inspector's Findings:
The Area's range officer/training coordinator is responsible for inputting shooting records, inventorying the ammunition, ordering ammunition, and receiving ammunition. Policy requires there be a designated ammunition officer to provide accountability and oversight for the ammunition.
The Area's records indicate they are behind on the S&W TSW inspections.
The Area's 100 Forms lack supervisory comments regarding officer safety.
394 ·
Commander's Response:  Concur or  Do Not Concur (Do Not Concur shall document basis for response)

# COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 3 of 4

Command:	Division:	Chapter:
GVIF	Central	17
Inspected by: D. Torres, 17497		Date: 9/22/2009

Inspector's Comments:	Shall address non concurrence by commander (e.g., findings revised, findings unchanged,
etc.)	

Required Action	BETTER CONTROL OF THE SECTION OF THE
O ! A !! DI .	
Corrective Action Plan/	imeline

- Item 1: Area has made the following changes effective immediately. Area's Range Officer is responsible for conducting monthly shoots and recording the information on the CHP 416, Monthly Record of Shoots, as well as returning unused ammunition to stock, and noted on the CHP 269, Record Ammunition. Area Training Sergeant is responsible for inputting shooting records. Area Range Sergeant is responsible for ordering ammunition, issuing ammunition for monthly shoots, and verification of ammunition inventory.
- Item 2: Deficiency corrected. Area inspections of the S&W TSW are current. Area had not entered inspections into the ETRS. The Area Training Sergeant has entered the inspection dates into ETRS.
- Item 3: Corrected. Area Sergeants have been instructed to add officer safety comments to monthly CHP 100 form comments. Area Commander will ensure compliance.

# COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Page 4 of 4

Command: GVIF	Division: Central	Chapter:
Inspected by: D. Torres, 17497		Date: 9/22/2009

Employee would like to discuss this report with the reviewer. (See HPM 9.1, Chapter 8 for appeal procedures.)	SA Vetzer	10/18/09
	INSPECTOR'S SIGNATURE	10/29/ng
☐ Reviewer discussed this report with employee ☐ Concur ☐ Do not concur	RÉVIÉWER'S SIGNATURE	12 4 09

## AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA DIVISION		NUMBER		
426	Central	CH 17		
EVALUATED BY		DATE		
C.J. Swanberg		08/06/2009		

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION	15 1 2	SUSPENSE DATE			
	mal Evaluation		· · · · · · · · · · · · · · · · · · ·	Ta van	
FOLLOW-UP REQUIRED  Yes No	☐ Correction Report		hen-	/0 ·2	109
1. COMMAND INVOLVEMENT		EVALUATED YES	ACTION REQUIRED	CORRECTED	)
Does the command emphas incidence of injuries incurred	ize importance of proper enforcem I by officers?	ent tactics to achieve the	lowest possible	✓ Yes	□ No
(1) Does the commander st	ress importance of proper enforce	ment tactics, including us	e of force?	✓ Yes	□No
(2) Does the safety record of	of the command reflect an awarene	ess of proper tactics?		✓ Yes	□No
(3) Do the officers' CHP 100 safety?	and CHP 118s, Performance App	praisals, contain commen	s on officer	✓ Yes	□No
b. Are the commander and lieu proper use of force, and the	tenants knowledgeable of enforce correct use of safety equipment?	ment tactics, physical met	hods of arrest,	✓ Yes	□No
(1) Is this knowledge applie	d properly in critiques of incidents	involving officers and serg	geants?	✓ Yes	□No
(2) Do the captain and lieut	enants maintain a minimum level o	of enforcement skills?		✓ Yes	□No
(a) Do they attend office	er safety training sessions?			✓ Yes	□No
(b) If they are not invol	ved in officer safety, what are the r	reasons?			
,					
2. TRAINING AND CERTIFICATION	ON.	EVALUATED YE S	ACTION REQUIRED	CORRECTED	X.
a. Do training records indicate	formal training has been received	and certified?		✓ Yes	□ No
(1) Do records reflect annu- tactics, physical method certifications been recor	al certification of traffic officers and s of arrest, and the proper use of s ded for:	I sergeants for proficiency safety equipment (use of f	in enforcement orce)? Have		
(a) Searching technique	es.			✓ Yes	□ No
(b) Handcuffing.				✓ Yes	□No
(c) Use of safety equip	ment.	16.5			□ No
(d) Suspect control.				✓ Yes	□No
(e) High risk and felon	y stops.	240		✓ Yes	□No
(f) Hostage control.				✓ Yes	□No
(g) Prisoner transporta	tion.			✓ Yes	□ No
(h) Radio control head	operation.			✓ Yes	□ No

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

	,						
	(2)	ls ti	e command dedicating enough time toward training?	8		✓ Yes	□ No
		(a)	Do training records reflect certifications for officers and	sergeants are current?		✓ Yes	□No
		(b)	Is there an established follow-up procedure to assure t and sergeants?	imely recertification of all	officers	<b>⊘</b> Yes	□No
b.	Do .	Area oloy	supervisors review CHP 121s, CHP 121As, pursuit invigeneral observations to determine if proper enforcemen	estigations, personnel co t tactics are being used ir	mplaints, and n the Area?	✓ Yes	□No
	(1)	Are	well-handled incidents recorded for future training purp	oses?		✓ Yes	□No
	(2)		use of force situations closely reviewed to ascertain if a what level of force, is justified?	II uniformed personnel ur	nderstand when,	✓ Yes	□No
		(a)	Does an examination of CHP 100, CHP 118s, and citiz being made?	en complaints indicate a	through review is	✓ Yes	□No
		(b)	Do Area supervisors notify those officers who are not p is made available?	proficient and ensure refre	esher training	✓ Yes	□No
c.	ls re	efres	ner training required prior to certification?			☐ Yes	☑ No
	(1)	Аге	the number of training hours necessary to accomplish o	certification indicated on t	he CHP 270?	✓ Yes	□No
		(a)	Is any pattern of training weakness apparent?			☐ Yes	☑ No
		(b)	Have necessary remedial steps been taken to assure t categories?	horough and continuous	proficiency in all	✓ Yes	□No
d.	Doe	es th	e command have an adequate number of instructors?			✓ Yes	□No
	(1)	ls i	structor proficiency maintained?			✓ Yes	□No
	(2)	Has	an individual been given responsibility for the program	?	2	✓ Yes	□No
		(a)	Does that individual ensure the quality and level of pro-	ficiency is maintained?		✓ Yes	□No
	(3) Are there adequate and properly maintained facilities and equipment available for officer safety training?			ficer safety training?	✓ Yes	□No	
	(4)	Wh	at is the quality and quantity of the training being given?	The Area has not comp	leted the OST day for 2	2009. The A	rea needs a
		fev	more OST instructors.	1.			
	(5)	Hav	e the supervisor and his/her alternate received proper t	raining?		✓ Yes	□No
s. s/	AFET	ΥE	QUIPMENT	Yes Yes	ACTION REQUIRED No	CORRECTED	
a.			esin Capsicum (OC) spray (pepper spray) carried by all duty, in uniform?	uniformed personnel, cap	ptain and below,	✓ Yes	□No
	(1) Is OC spray used when the need is indicated? Are notations made on booking sheets when OC spray is utilized to subdue a subject?			✓ Yes	□No		
	(2) When an officer is assaulted and an injury occurs, are the supervisors noting the use/nonuse of OC spray on the CHP 121?			e/nonuse of OC	✓ Yes	□No	

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

### **OFFICER SAFETY**

	(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?	✓ Yes	□No
-	(b) Are officers/sergeants familiar with the decontamination and first-aid procedure?	✓ Yes	□No
b.	Are officers/sergeants familiar with the function of their duty holsters?	✓ Yes	□No
	(1) Can officers/sergeants draw and fire their weapon, re-holster and without looking at the holster, fasten the safety strap with one hand?	✓ Yes	□ No
	(2) Can officers and sergeants draw and fire their weapons within one and a half seconds, using one hand?	✓ Yes	□No
	(3) Is there personal confirmation by the testing officer that all weapons are unloaded prior to holster- related exercises?	✓ Yes	□No
c.	Are officers/sergeants proficient in reloading their weapons?	✓ Yes	□No
d.	Do officers/sergeants routinely practice with their batons?	✓ Yes	□No
	(1) Do officers/sergeants carry their batons on all enforcement stops?	✓ Yes	□No
	(2) Can officers/sergeants successfully demonstrate approved baton techniques?	✓ Yes	□No
е.	Do all uniformed personnel wear body armor?		□No
	(1) Were required reports submitted to Supply Services Unit, per policy, for any incidents where body armor was struck by a bullet or other penetrating type instrument?	□Yes	□ No
-	(a) If so, did the involved officer receive a complete physical examination?	☐ Yes	□No
f.	Are holsters, ammunition, magazines, magazine pouches, handcuffs, handcuff case, and OC spray projectors inspected in conjunction with the annual performance appraisal?	☑ Yes	□No
	(1) Do CHP 311 forms indicate compliance?	✓ Yes	□No
	(2) Were deficiencies corrected within 30 days of the inspection?	☐ Yes	☐ No
4. F	REARMS Yes Action Required No	CORRECTED	D
a.	Has the requirement for quarterly review of policy regulating discharge of firearms been compiled with?	✓ Yes	□No
	(1) Do officers thoroughly understand the policy?	✓ Yes	□No
	(a) Do incidents involving firearms show proper understanding of the policy?	✓ Yes	□No
b.	Are shoots conducted as required by policy?	✓ Yes	□No
	(1) Have steps been taken to correct training deficiencies?	✓ Yes	□No
	(2) Are weapons training and maintenance records readily available? Current?	✓ Yes	□No
	(3) Do training records show qualification with all authorized weapons, day/night shoots, etc.?	✓ Yes	□No
C.	Does the Area have a range officer?	✓ Yes	□No
	(1) Has the officer completed Academy training for range officers?	✓ Yes	□No
	(2) Does the officer supervise all shoots?	✓ Yes	□ No
	(3) Is the officer well-organized in his/her training?	✓ Yes	□No
	(4) Is there a designated alternate to the range officer?	✓ Yes	□No
	(a) Has that officer received Academy training?	✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

#### AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

d	. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐ Yes	□ No
	(a) Do plans follow instructions for range contract renegotiations?	☐ Yes	□No
	(b) Have future range needs been considered?	Yes	□No
е	. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□ No
	(a) Are all shotguns accounted for?	✓ Yes	□ No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□ No
	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□ No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□ No
	(a) Are all tactical rifles accounted for?	✓ Yes	□ No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□ No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	Yes	☐ No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit		e D.N.
	process taken?	✓ Yes	□ No
_	(a) Beginning inventory determined?	☑ Yes	□ No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery?	☑ Yes	□No
	Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	 □ No
H	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an		
	accidental discharge?	✓ Yes	□ No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	✓ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

#### AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

	(3)	Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	□No			
,	(4)	Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	✓ Yes	□No			
		(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	☐ No			
	(5)	Are records kept updated as training takes place?	✓ Yes	□No			
-	(6)	Is training recorded on the employee's CHP 270 and in ETRS?	✓ Yes	□No			
	(7)	Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	□No			
-	(8)	✓ Yes	□No				
h.	h. Is there a procedure in place which ensures the person processing the ammunition requisition is not involved with the receiving and recording of ammunition inventory?						
	(1)	✓ Yes	□No				
	(2) Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?						
i.	If A						
	(1)	If RP handles ammunition, are proper accountability procedures in place?	☐Yes	□No			
j.	.Аге	required inspections conducted in conjunction with the annual CHP 118?	✓ Yes	□No			
	☐ Yes	☑ No					
5. P	HYSI	CAL METHODS OF ARREST EVALUATED ACTION REQUIRED NO	CORRECTED				
a.	Do	officers practice weaponless defense?	✓ Yes	□No			
	✓ Yes	□No					
	(2)	Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	✓ Yes	□No			
b.	We						
	(1)	☐ Yes	☑ No				
-	(2)	☐ Yes	☑ No				
	(3)	☐ Yes	☑ No				
			□	_			
	(4)	Blocks.	☐ Yes	 ☑ No			
-	(4) (5)	Blocks.  Defensive kicks.					
-			Yes	☑ No			
	(5)	Defensive kicks.	☐ Yes	☑ No ☑ No			
2	(5)	Defensive kicks.  Defenses against grabs.	☐ Yes ☐ Yes ☐ Yes	☑ No ☑ No ☑ No			

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

#### AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

C.	Were observations of practical handcuffing techniques made?	✓ Yes	□No
	(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?	✓ Yes	□ No
-	(2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing?	✓ Yes	□ No
d	. Are all persons subjected to physical arrest searched for offensive weapons?	✓ Yes	□ No
	(1) Has the local jail's experience with CHP arrests been reviewed?	☐ Yes	☑ No
	(2) Has a practical demonstration of preliminary frisks and thorough searches been observed?	✓ Yes	□No
	(3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy?	✓ Yes	□No
6. E	NFORCEMENT TACTICS EVALUATED Yes ACTION REQUIRED NO	CORRECTED	
а	. Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop?	✓ Yes	□No
b	Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals?	✓ Yes	□No
	(1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented?	☐ Yes	☑ No
	(a) Is the violator stop effectively made?	☐ Yes	□No
	(b) Is the violator completely controlled?	☐Yes	□No
	(c) Is the prisoner properly prepared for transportation?	☐Yes	□No
C.	Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations?	✓ Yes	□No
-	(1) Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction?	✓ Yes	□No
	(2) Are officers aware of the need to maintain fire discipline at all times?	✓ Yes	□No
	(3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?	✓ Yes	□No
	(4) Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents?	Yes	□No
7. P	URSUITS EVALUATED ACTION REQUIRED NO	CORRECTED	)
a	. Are all uniformed personnel well-versed in policy regarding the conduct of pursuits?	☑ Yes	□No
	(1) Number of units?	✓ Yes	□No
	(2) When to discontinue?	✓ Yes	□No
	(3) Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy?	✓ Yes	□No
	(a) Where noncompliance is indicated, were corrective actions taken?	☐Yes	□No
b	. Does the Area have written guidelines or plans to ensure proper coordination with allied agencies during pursuits?	✓ Yes	□No
-			

#### AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009	CHP	453S	(Rev.	6-06)	OPI	009
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	_					
	(1) Are any written agreements on file?					☑ No
	(2)	Is Division involved in the planning process?	TE .	Yes	☑ No	
	(3)	Does the Area have and use a pursuit training guide tailored	to the specific needs of	the command?	☐Yes	☑ No
8. FC	ORC	BLE STOPS	evaluated Yes	ACTION REQUIRED No	CORRECTED	(9)
a.	Are	Area personnel knowledgeable regarding the policy on forcible	e stops?		✓ Yes	□No
	(1)		✓ Yes	□No		
	(2) Have forcible stop reports been reviewed for compliance with policy?					□No
	(a) If forcible stop policy has not been complied with, has corrective action been taken or training conducted?				✓ Yes	□No
9. R	9. ROADBLOCKS EVALUATED ACTION REQUIRED NO					
a.	<ul> <li>a. Has the Area worked with allied agencies to develop plans for establishing roadblocks and deployment of the hollow spike strip?</li> </ul>				☐Yes	☑ No
2	(1) Are strategic points and personnel assignments outlined?				☐Yes	☑ No
E	(2) Have the officers received instructions on the proper methods of establishing roadblocks?					□No
	(3) Have interagency training sessions been conducted?				Yes	☑ No
10. F	10. RADIO FAMILIARIZATION EVALUATED Yes No					
a.	a. Are officers familiar with all aspects of the radio control head?					□No
b.	Са	n officers demonstrate how to change the radio from their hom	e Area to another Area/	Division?	✓ Yes	□No
С.	Ca	n officers efficiently operate all emergency equipment from the	radio head?		✓ Yes	□No

The Area needs to have a few more officers that are OST qualified. The Area has not had an OST day for 2009. The Area has done an outstanding job with weapons cleaning and keeping up with ETRS. Area training coordinator was very knowledgeable.

An enforcement stop was not evaluated due to the limited number of personnel.

Section 5: Physical methods of arrest

Section B, 1-9

Due to the limited number of available personnel and equipment this section was not evaluated.

# COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Command Suggestions for Statewide Improvement:

Command:	Division:	Chapter:	
Buttonwillow	Central	17	
Inspected by: C.J. Swanberg		Date: 8/6/2009	

Page 1 of 3

INSTRUCTIONS: This document shall be typed. Check appropriate boxes as necessary, or fill in the blanks as indicated. Enter the chapter number of the inspection in the Chapter Inspection number. Under "Forward to:" enter the next level of command where the document shall be routed to and its due date. This document shall be utilized to document innovative practices, suggestions for statewide improvement, identified deficiencies, corrective action plans. A CHP 51 Memorandum may be used if additional space is required.					
TYPE OF INSPECTION  ☑ Division Level ☐ Command L ☐ Executive Office Level	_evel	Total hours expended on the inspection: 2.5	☐ Corrective Action P		
Follow-up Required:  Yes No Chapter Inspection, 17 Inspector's Comments Regar	Forwa Due D	ate:			
e e	N.			¥	
			# >		

# **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

Command: Buttonwillow	Division: Central	Chapter:	
Inspected by: C.J. Swanberg	Date: 8/6/2009		

Page 3 of 3

Inspector's Comments:	Shall address non concurrence by commander (e.g., findings revised, findings unchanged,
etc.)	

Required Action	
SOURCE STATE OF THE SECOND	
Corrective Action Plan/Timeline	

No further action is required.

Employee would like to discuss this report with the reviewer. (See HPM 9.1, Chapter 8 for appeal procedures.)	Sloyh I Shed	10-21-09
(Coo in only one pro-	INSPECTOR'S SIGNATURE	DATE
2	All Marie Control of the Control of	2/209
Reviewer discussed this report with	REVIEWER'S SIGNATURE	DATE '
employee  Concur  Do not concur	mg. B/D	12/4/09

STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

# OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
430	Central	CHP17
EVALUATED BY		DATE
D. Torres		09/16/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

	TYPE OF EVALUATION  ☑ Formal Evaluation ☐ Informal Evaluation					SUSPENSE DATE				*	
FOLLO	w-up F Yes		RED ] No		☐ Correct	tion Report	COMMANDER'S REVIE	<b>(X)</b>	a.	DATE /O -	-8-7
1. C	ОММ	AND	INVOLVE	MENT			YES		ACTION REQUIRED	CORRECTED	
a.	Doe	es th	e command ce of injurie	d emphas s incurred	ize importand by officers?	ce of proper enforceme	nt tactics to achie	ve the i	owest possible	✓ Yes	□No
	(1)	Do	es the com	mander st	ress importa	nce of proper enforcem	ent tactics, includ	ling use	of force?	✓ Yes	No
	(2)	Do	es the safet	y record o	of the comma	and reflect an awarenes	s of proper tactic	s?	2.	✓ Yes	□No
	(3)		the officers	' CHP 10	and CHP 1	18s, Performance Appr	aisals, contain co	mments	s on officer	✓ Yes	□No
b.	Are pro	the	commande use of force	r and lieu , and the	tenants know correct use o	vledgeable of enforcem	ent tactics, physic	cal meth	nods of arrest,	✓ Yes	□No
	(1)	ls t	his knowled	lge applie	d properly in	critiques of incidents in	volving officers a	nd serg	eants?	✓ Yes	□No
	(2)	Do	the captain	and lieut	enants maint	ain a minimum level of	enforcement skill	s?		✓ Yes	□No
		(a)	Do they a	ttend offic	er safety trai	ning sessions?				✓ Yes	□No
		(b)	If they are	not invol	ved in officer	safety, what are the re	asons?				
								10			
2. Ti	RAIN	ING	AND CER	TIFICATIO	ON:	100 TW 100 TW	YES		ACTION REQUIRED	CORRECTED	
a.	Do	trair	ning records	indicate	formal trainin	g has been received ar	nd certified?		35	✓ Yes	□ No
	(1)	tac		al method	s of arrest, a	n of traffic officers and s nd the proper use of sa					æ
		(a)	Searching	techniqu	es.					✓ Yes	□No
-		(b)	Handcuffi	ng.						✓ Yes	□No
		(c)	Use of sat	ety equip	ment.					✓ Yes	□No
		(d)	Suspect c	ontrol.						✓ Yes	□No
		(e)	High risk a	and felony	/ stops.						□No
		(f)	Hostage c	ontrol.			11/			✓ Yes	□No
		(g)	Prisoner t	ransporta	tion.					✓ Yes	□No
		(h)	Radio cor	ntrol head	operation.					✓ Yes	□No

# DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

_		(. 101.	. 0 00, 0. 1 000				
	(2)	ls th	ne command dedicating enough time toward training?			✓ Yes	□No
		(a)	Do training records reflect certifications for officers and	sergeants are current?		✓ Yes	□No
		(b)	Is there an established follow-up procedure to assure tir and sergeants?	mely recertification of all	officers	✓ Yes	□No
b.	Do em	Area ploy	a supervisors review CHP 121s, CHP 121As, pursuit inve general observations to determine if proper enforcement	stigations, personnel co tactics are being used i	mplaints, and n the Area?	✓ Yes	□No
	(1)	Аге	well-handled incidents recorded for future training purpo	ses?		✓ Yes	□No
	(2)		use of force situations closely reviewed to ascertain if all what level of force, is justified?	uniformed personnel ur	nderstand when,	✓ Yes	□No
		(a)	Does an examination of CHP 100, CHP 118s, and citize being made?	en complaints indicate a	through review is	✓ Yes	□No
		(b)	Do Area supervisors notify those officers who are not pr is made available?	oficient and ensure refre	esher training	✓ Yes	□No
c.	ls r	efres	her training required prior to certification?		*	☐ Yes	☑ No
	(1)	Are	the number of training hours necessary to accomplish ce	ertification indicated on t	he CHP 270?	✓ Yes	□No
		(a)	Is any pattern of training weakness apparent?		1	Yes	☑ No
		(b)	Have necessary remedial steps been taken to assure the categories?	orough and continuous	proficiency in all	√ Yes	□No
d.	Do	es th	e command have an adequate number of instructors?	X		✓ Yes	□No
	(1)	ls ir	nstructor proficiency maintained?			✓ Yes	□No
	(2)	Has	s an individual been given responsibility for the program?	::		✓ Yes	□No
		(a)	Does that individual ensure the quality and level of profi	ciency is maintained?		✓ Yes	□No
	(3)	Åre	there adequate and properly maintained facilities and eq	uipment available for of	ficer safety training?	✓ Yes	□No
	(4)	Wh	at is the quality and quantity of the training being given?	New OST beginning to	be implemented with a	annual OST	certification.
							No
	(5)	Hav	e the supervisor and his/her alternate received proper tra	aining?		✓ Yes	☐ 140
s. s.	E GUPLY	622 Lin	ve the supervisor and his/her alternate received proper tra	aining? EVALUATED Yes	ACTION REQUIRED NO	CORRECTED	
0300	AFE	TY E		Yes Yes	No		
0.00	Is (	Oleor ile or	QUIPMENT resin Capsicum (OC) spray (pepper spray) carried by all t	Yes uniformed personnel, cap	No otain and below,	CORRECTED	
0300	Is ( whi	Oleor ile or	esin Capsicum (OC) spray (pepper spray) carried by all unduty, in uniform?  OC spray used when the need is indicated? Are notations	Yes  uniformed personnel, cap s made on booking shee	No otain and below, ts when OC spray	CORRECTED   ✓ Yes	□ No

### STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION OFFICER SAFETY

	(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?	✓ Yes	□No
	(b) Are officers/sergeants familiar with the decontamination and first-aid procedure?	✓ Yes	□No
b	. Are officers/sergeants familiar with the function of their duty holsters?	✓ Yes	□No
-	(1) Can officers/sergeants draw and fire their weapon, re-holster and without looking at the holster, faster the safety strap with one hand?	ı ☑ Yes	□No
	(2) Can officers and sergeants draw and fire their weapons within one and a half seconds, using one hand	d? ☑ Yes	□No
	(3) Is there personal confirmation by the testing officer that all weapons are unloaded prior to holster- related exercises?	✓ Yes	□No
C.	Are officers/sergeants proficient in reloading their weapons?	✓ Yes	□No
d	. Do officers/sergeants routinely practice with their batons?	✓ Yes	□No
	(1) Do officers/sergeants carry their batons on all enforcement stops?	☐ Yes	☑ No
	(2) Can officers/sergeants successfully demonstrate approved baton techniques?	✓ Yes	□No
е	. Do all uniformed personnel wear body armor?	✓ Yes	□No
	(1) Were required reports submitted to Supply Services Unit, per policy, for any incidents where body armor was struck by a bullet or other penetrating type instrument?	☐ Yes	□No
	(a) If so, did the involved officer receive a complete physical examination?	☐ Yes	□No
f.	Are holsters, ammunition, magazines, magazine pouches, handcuffs, handcuff case, and OC spray projectors inspected in conjunction with the annual performance appraisal?	☑ Yes	□No
	(1) Do CHP 311 forms indicate compliance?		□No
	(2) Were deficiencies corrected within 30 days of the inspection?	✓ Yes	□No
4. F	FIREARMS EVALUATED YES ACTION REQUIRED YES	CORRECTED	
a	. Has the requirement for quarterly review of policy regulating discharge of firearms been compiled with?	√ Yes	□No
	(1) Do officers thoroughly understand the policy?	✓ Yes	□No
	(a) Do incidents involving firearms show proper understanding of the policy?	☑ Yes	□No
b	. Are shoots conducted as required by policy?	☑ Yes	□No
	(1) Have steps been taken to correct training deficiencies?	✓ Yes	□No
	(2) Are weapons training and maintenance records readily available? Current?	✓ Yes	□No
	(3) Do training records show qualification with all authorized weapons, day/night shoots, etc.?	✓ Yes	□No
C.	Does the Area have a range officer?		□No
	(1) Has the officer completed Academy training for range officers?	✓ Yes	□No
	(2) Does the officer supervise all shoots?	✓ Yes	□No
	(3) Is the officer well-organized in his/her training?	✓ Yes	□No
	(4) Is there a designated alternate to the range officer?	✓ Yes	□ No
	(a) Has that officer received Academy training?	☑ Yes	□No

# DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

**OFFICER SAFETY** 

	d. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	☐ Yes	☑ No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	✓ Yes	□ No
	(a) Do plans follow instructions for range contract renegotiations?	✓ Yes	. □ No
	(b) Have future range needs been considered?	☑ Yes	□No
-	e. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	☐ Yes	☑ No
3	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
)	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	☐ Yes	☑ No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□ No □
	(d) Is there an effective method for assignment and control?		□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	□No
-	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt		9
	acknowledged immediately upon delivery?		□ No
f	. Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	□ No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
9	a. Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	☑ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?		□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

# DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

	(3) Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	□No
	(4) Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	✓ Yes	□ No
	(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	□ No
	(5) Are records kept updated as training takes place?	✓ Yes	□No
	(6) Is training recorded on the employee's CHP 270 and in ETRS?	✓ Yes	□ No
	(7) Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	□No
	(8) Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□No
h	Is there a procedure in place which ensures the person processing the ammunition requisition is not involved with the receiving and recording of ammunition inventory?	☐ Yes	☑ No
	(1) Is a similar procedure in place which ensures the person recording weapons training information is not involved with handling and recording ammunition?	☐ Yes	☑ No
	(2) Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	☐Yes	☑ No
i.	If Area has a resident post (RP), what procedures are used to ensure weapons training of RP officers? N/A		
	(1) If RP handles ammunition, are proper accountability procedures in place?	☐ Yes	□No
j.	Are required inspections conducted in conjunction with the annual CHP 118?	✓ Yes	□No
	(1) Is a second inspection of the primary firearm conducted every six months?	☐ Yes	☑ No
5. P	HYSICAL METHODS OF ARREST  Yes  ACTION REQUIRED NO	CORRECTED	)
a.	Do officers practice weaponless defense?	✓ Yes	□No
	(1) Are officers familiar with the opponent's five weakest points?	✓ Yes	□No
13.1	(2) Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	☑ Yes	□No
b.	Were demonstrations of the following control techniques by officers observed:		
0	(1) Control holds.	☐ Yes	☑ No
	(2) Punches.	☐Yes	☑ No
	(3) Strikes.	☐Yes	☑ No
	(4) Blocks.	☐ Yes	☑ No
	(5) Defensive kicks.	☐Yes	☑ No
	(6) Defenses against grabs.	☐ Yes	☑ No
	(7) Defenses against weapons.	☐ Yes	☑ No
	(8) Ground defense and takedowns.	☐ Yes	☑ No
	(9) Placing and removing suspects into and from vehicles.	Yes	☑ No

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

С.	Were observations of practical handcuffing techniques made?	✓ Yes	□No
	(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?	✓ Yes	□No
	(2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing?	✓ Yes	□No
d.	Are all persons subjected to physical arrest searched for offensive weapons?	✓ Yes	□No
	(1) Has the local jail's experience with CHP arrests been reviewed?	✓ Yes	□No
	(2) Has a practical demonstration of preliminary frisks and thorough searches been observed?	✓ Yes	□No
	(3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy?	✓ Yes	□No
6. E	NFORCEMENT TACTICS  EVALUATED ACTION REQUIRED NO	CORRECTED	
а.	Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop?	☑ Yes	□No
b.	Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals?	✓ Yes	□ No
	(1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented?	Yes	☑ No
	(a) Is the violator stop effectively made?	☐ Yes	□No
	(b) Is the violator completely controlled?	☐ Yes	□No
	(c) Is the prisoner properly prepared for transportation?	Yes	□ No
C.	Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage situations?	Yes	□No
	(1) Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction?	✓ Yes	□No
	(2) Are officers aware of the need to maintain fire discipline at all times?	✓ Yes	□No
	(3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?	✓ Yes	□No
	(4) Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents?	✓ Yes	□No
	PSUITS EVALUATED ACTION REQUIRED	CORRECTED	0.
7. P	Yes No		
106	Are all uniformed personnel well-versed in policy regarding the conduct of pursuits?	✓ Yes	□No
106	les No	✓ Yes	□ No
106	Are all uniformed personnel well-versed in policy regarding the conduct of pursuits?		
106	Are all uniformed personnel well-versed in policy regarding the conduct of pursuits?  (1) Number of units?  (2) When to discontinue?  (3) Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines	 ✓ Yes	□No
106	Are all uniformed personnel well-versed in policy regarding the conduct of pursuits?  (1) Number of units?  (2) When to discontinue?  (3) Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy?	✓ Yes ✓ Yes	□ No

#### AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

	(1)	Are any written agreements on file?			☐ Yes	☑ No
	.(2)	Is Division involved in the planning process?			☐Yes	☑ No
	(3)	Does the Area have and use a pursuit training guide tailored	to the specific needs o	f the command?	☐ Yes	☑ No
8. F	ORCI	BLE STOPS.	EVALUATED Yes	No REQUIRED	CORRECTED	
a.	Are	Area personnel knowledgeable regarding the policy on forcible	e stops?		✓ Yes	□No
	(1)	Does the Area follow departmental policy?			✓ Yes	□No
	(2)	Have forcible stop reports been reviewed for compliance with	policy?		✓ Yes	□No
		(a) If forcible stop policy has not been complied with, has co-conducted?	rrective action been ta	ken or training	✓ Yes	□No
9. R	OADI	BLOCKS	evaluated Yes	No	CORRECTED	
а.		s the Area worked with allied agencies to develop plans for est ne hollow spike strip?	ablishing roadblocks a	nd deployment	✓ Yes	□No
	(1)	Are strategic points and personnel assignments outlined?	5		Yes	☑ No
	(2)	Have the officers received instructions on the proper methods	of establishing roadbl	ocks?	✓ Yes	□No
	(3)	Have interagency training sessions been conducted?			☐ Yes	✓ No
10. F	RADIO	D FAMILIARIZATION	EVALUATED Yes	No REQUIRED	CORRECTED	
a,	Are	officers familiar with all aspects of the radio control head?			✓ Yes	□No
b.	Car	officers demonstrate how to change the radio from their home	Area to another Area	/Division?	✓ Yes	□No
c.	Can	officers efficiently operate all emergency equipment from the	radio head?		✓ Yes	□No

- 3(d) and 3(d)(1) Officers carry the ASP.
- 4(h) The Area does not have an ammunition officer who provides oversight and accountability to the armory inventory.
- 4(e)(1)(b) Shotgun inspections are behind.
- 4(e)(2)(b) Rifle inspections are behind.
- 4(j)(1) Primary firearm 6 month field strips are behind.
- 5(b) and 6(b)- Not observed due to a lack of available personnel for inspection.

### **COMMAND INSPECTION PROGRAM**

### **EXCEPTIONS DOCUMENT**

Page 1 of 3

Command: Fort Tejon	Division: Central	Chapter:
Inspected by: D. Torres, 17	497	Date: 9/16/2009

TYPE OF INSPECTION  ☑ Division Level ☐ Command ☐ Executive Office Level		Total hours expended on inspection: 3	the	orrective Ac		included
Follow-up Required:	Forwa	rd to:				
☐ Yes	Due D	ate:	7			
Chapter Inspection: 17	76-3 MINE.			BUSHIE.		Mineral Section
nspector's Comments Reg	arding Ir	nnovative Practices:				
	8				*	9
£ 8 8					9 9	
* * *	×			T	*	
	×			7. 8.		
	×					
				7. At (70)		

None.

### COMMAND INSPECTION PROGRAM

EXCEPTIONS DOCUMENT

Page 2 of 3

Command: Fort Teion	Division: Central	Chapter:	
Inspected by: D. Torres, 174		Date: 9/16/2009	

Inspector's Findings:	
The state of the s	

The Area's records indicate they are behind on rifle and shotgun inspections.

Policy review is being conducted; however, the training is being incorrectly/not recorded in ETRS and shows officers to be deficient.

The Area does not have an Ammunition officer who provides accountability and oversight to the armory inventory. This is required by policy.

The Area is behind on its S&W TSW "field strip" inspections which are required every six months.

Commander's Response: 
Concur or 
Do Not Concur (Do Not Concur shall document basis for response)

The Area is current on the annual shotgun and rifle inspections; however the weapons officer will document the semi annual inspection in the future.

Training is being conducted and all of the Area's officers are current in the training requirements. The Area's training coordinator has updated the ETRS system.

The Area's range officer was responsible for the ammunition inventory and held accountable by the Area's training sergeant during quarterly ammunition audits. In the future the Area range officer will have a special duty officer or sergeant present to verify the removal and replacement of all ammunition from the armory.

The Area range officer will document the completion of the six month S&W TSW "field strip".

### **COMMAND INSPECTION PROGRAM** EXCEPTIONS DOCUMENT

Command:	Division:	Chapter:	
Fort Tejon	Central	17	
Inspected by:		Date:	
D. Torres, 174	197	9/16/2009	

Page 3 of 3					==========
Inspector's Com etc.)	ments: Shall addre	ss non concurrence by c	ommander (e.g., find	dings revised, finding	s unchanged,
<b>%</b>					
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		N			
5					
	TO SELECTION OF THE PARTY	AT THE RESIDENCE OF THE PARTY O	Control of the second	PART CANADA	
Required Action		e l'ataignéean de Palace.	A STATE OF S		E BONES
Corrective Action	n Plan/Timeline		**		
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	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	with COMMANDER'S	SIGNATURE	DATE	
the reviewer.	ke to discuss this report	000	( )		-8-6
(See HPM 9.1, Ch	apter 8 for appeal proce	edures.)	GNATURE	DATE	· ·
		1	A-	11/25	9/04
Reviewer discus	sed this report with	REVIEWER'S SIG	SNATURED .	DATE	1 1
employee  Concur	Do not concur	m f.	. BD	12	14/09

#### AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
435	Central	CH 17
EVALUATED BY		DATE
C.J. Swanberg		09/02/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

2 5 2 2		en or pendi, and the suppleme				
TYPE OF EVALUE Formal		Informal Evaluation	SUSPENSE DATE			
Yes	QUIRED No	Correction Report	COMMANDER'S REVIEW	Jute		2769
1. COMMA	AND INVOLVEMEN	T .	YES	ACTION REQUIRED	CORRECTE	D
	s the command emplence of injuries inco	phasize importance of proper enfo urred by officers?	rcement tactics to achieve t	he lowest possible	✓ Yes	□No
(1) [	Does the command	er stress importance of proper enf	orcement tactics, including	use of force?	✓ Yes	□No
(2) [	Does the safety rec	ord of the command reflect an awa	areness of proper tactics?	711-12	✓ Yes	□No
	Do the officers' CHI safety?	<sup>o</sup> 100 and CHP 118s, Performance	e Appraisals, contain comm	ents on officer	✓ Yes	□No
		I lieutenants knowledgeable of enfi the correct use of safety equipme		nethods of arrest,		□No
	le this knowledge o	polied properly in critiques of incide	ents involving officers and s	ergeants?	✓ Yes	□No
(1) 1	is this knowledge a	THE PARTY OF THE P	the acceptance of the partners where it when the	CONTRACTOR SERVICES CONTRACTOR SERVICES		
	in the later	lieutenants maintain a minimum le	evel of enforcement skills?		✓ Yes	□No
(2) [	Do the captain and	ACREA - ONL A CHIMATERON	evel of enforcement skills?		✓ Yes     ✓ Yes	□ No
(2) [	Do the captain and  (a) Do they attend	lieutenants maintain a minimum le	The state of the s		#0## <del>25***********************************</del>	**** * -
(2) [ (	Do the captain and  (a) Do they attend	lieutenants maintain a minimum le officer safety training sessions? nvolved in officer safety, what are	The state of the s	ACTION REQUIRED	#0## <del>25***********************************</del>	□ No
(2) [ ( ( ( 2. TRAININ	Do the captain and  (a) Do they attend  (b) If they are not a	lieutenants maintain a minimum le officer safety training sessions? nvolved in officer safety, what are	the reasons?  EVALUATED  YES	CONTROL SANGEMENT	✓ Yes	□ No
(2) [ ( ( 2. TRAININ a. Do tr (1) [ t	Do the captain and  (a) Do they attend  (b) If they are not in  NG AND CERTIFIC  raining records indicated to records reflect a	lieutenants maintain a minimum le officer safety training sessions?  nvolved in officer safety, what are  ATION  cate formal training has been receinnual certification of traffic officers thods of arrest, and the proper use	the reasons?  EVALUATED  YES  ved and certified?  and sergeants for proficien	No ncy in enforcement	✓ Yes	□ No
(2) [ ( ( 2. TRAININ a. Do tr. (1) [	Do the captain and  (a) Do they attend  (b) If they are not a  NG AND CERTIFIC  raining records indicated actics, physical me	lieutenants maintain a minimum le officer safety training sessions?  nvolved in officer safety, what are  ATION  cate formal training has been receinnual certification of traffic officers thods of arrest, and the proper use ecorded for:	the reasons?  EVALUATED  YES  ved and certified?  and sergeants for proficien	No ncy in enforcement	✓ Yes	□ No
(2) [ ( ( 2. TRAININ a. Do tr. (1) [ t. c.	Do the captain and  (a) Do they attend  (b) If they are not a  NG AND CERTIFIC  raining records indic  Do records reflect a factics, physical me certifications been re-	lieutenants maintain a minimum le officer safety training sessions?  nvolved in officer safety, what are  ATION  cate formal training has been receinnual certification of traffic officers thods of arrest, and the proper use ecorded for:	the reasons?  EVALUATED  YES  ved and certified?  and sergeants for proficien	No ncy in enforcement	✓ Yes    CORRECTED  ✓ Yes	□ No
(2) [ ( ( 2. TRAININ a. Do tr. (1) [ t. c. (	Do the captain and  (a) Do they attend  (b) If they are not a  NG AND CERTIFIC  raining records indic  Do records reflect a factics, physical me certifications been r  (a) Searching tech	lieutenants maintain a minimum le officer safety training sessions?  nvolved in officer safety, what are  ATION  cate formal training has been receivennual certification of traffic officers thods of arrest, and the proper use ecorded for:  niques.	the reasons?  EVALUATED  YES  ved and certified?  and sergeants for proficien	No ncy in enforcement	✓ Yes    CORRECTED  ✓ Yes  ✓ Yes	No   No   No   No   No   No   No   No
(2) [ (2. TRAININ a. Do tr. (1) [ t. ()	Do the captain and  (a) Do they attend  (b) If they are not in the second in the secon	lieutenants maintain a minimum le officer safety training sessions?  nvolved in officer safety, what are  ATION  cate formal training has been receivennual certification of traffic officers thods of arrest, and the proper use ecorded for:  niques.	the reasons?  EVALUATED  YES  ved and certified?  and sergeants for proficien	No ncy in enforcement	✓ Yes  CORRECTED  ✓ Yes  ✓ Yes  ✓ Yes	No   No   No   No   No   No   No   No
(2) [( (2. TRAININ  a. Do tr. (1) [ (1) (	Do the captain and  (a) Do they attend  (b) If they are not in  NG AND CERTIFIC  raining records indice  to records reflect a factics, physical metertifications been recording tech  (b) Handcuffing.  (c) Use of safety e	lieutenants maintain a minimum le officer safety training sessions?  nvolved in officer safety, what are  ATION  cate formal training has been receivenal certification of traffic officers thods of arrest, and the proper use ecorded for:  niques.  quipment.	the reasons?  EVALUATED  YES  ved and certified?  and sergeants for proficien	No ncy in enforcement	✓ Yes  ✓ Yes  ✓ Yes  ✓ Yes  ✓ Yes	No
(2) [ (2) [ (4) (2) TRAININ  a. Do tr. (1) [ (4) (4) (4) (6)	Do the captain and  (a) Do they attend  (b) If they are not in  NG AND CERTIFIC  raining records indice.  Do records reflect a factics, physical memorrifications been recording technology.  (a) Searching technology.  (b) Handcuffing.  (c) Use of safety expressions.	lieutenants maintain a minimum le officer safety training sessions? Involved in officer safety, what are ATION  Cate formal training has been received annual certification of traffic officers thods of arrest, and the proper use ecorded for: Iniques.  quipment.  I.  elony stops.	the reasons?  EVALUATED  YES  ved and certified?  and sergeants for proficien	No ncy in enforcement	✓ Yes	<ul> <li>No</li> <li>No</li> <li>No</li> <li>No</li> <li>No</li> <li>No</li> <li>No</li> </ul>
(2) [( (2. TRAININ  a. Do tr. (1) [ (4. (4. (4. (4. (4. (4. (4. (4. (4. (4.	Do the captain and  (a) Do they attend  (b) If they are not in  NG AND CERTIFIC  raining records indice.  Do records reflect a cactics, physical meterifications been recording tech  (b) Handcuffing.  (c) Use of safety expressions and feel of the control of the control of the captain and feel o	lieutenants maintain a minimum le officer safety training sessions? Involved in officer safety, what are ATION  Cate formal training has been received in the proper use ecorded for: Iniques.  quipment.  I. elony stops.	the reasons?  EVALUATED  YES  ved and certified?  and sergeants for proficien	No ncy in enforcement	✓ Yes  ✓ Yes	No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

#### AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

	(2)	Is the command dedicating enough time toward training?	18	✓ Yes	□No
	3	(a) Do training records reflect certifications for officers and sergeants are current?		✓ Yes	□ No
		(b) Is there an established follow-up procedure to assure timely recertification of all office and sergeants?	ers	✓ Yes	□No
b.	Do em	Area supervisors review CHP 121s, CHP 121As, pursuit investigations, personnel complant oploy general observations to determine if proper enforcement tactics are being used in the	ints, and Area?	✓ Yes	□No
	(1)	Are well-handled incidents recorded for future training purposes?		✓ Yes	□No
	(2)	Are use of force situations closely reviewed to ascertain if all uniformed personnel unders and what level of force, is justified?	stand when,	✓ Yes	□No
		(a) Does an examination of CHP 100, CHP 118s, and citizen complaints indicate a throubeing made?	igh review is	✓ Yes	□No
		(b) Do Area supervisors notify those officers who are not proficient and ensure refresher is made available?	training	✓ Yes	□No
c.	ls r	refresher training required prior to certification?		☐ Yes	☑ No
	(1)	Are the number of training hours necessary to accomplish certification indicated on the C	HP 270?	✓ Yes	□No
		(a) Is any pattern of training weakness apparent?		☐ Yes	☑ No
		(b) Have necessary remedial steps been taken to assure thorough and continuous profit categories?	ciency in all	✓ Yes	□No
d.	Do	pes the command have an adequate number of instructors?		✓ Yes	□No
	(1)	Is instructor proficiency maintained?		✓ Yes	□No
	(2)	Has an individual been given responsibility for the program?		✓ Yes	∐ No
*		(a) Does that individual ensure the quality and level of proficiency is maintained?		✓ Yes	□No
	(3)	Are there adequate and properly maintained facilities and equipment available for officer	safety training?	✓ Yes	□No
	(4)	What is the quality and quantity of the training being given?			
			· · · · · · · · · · · · · · · · · · ·		
	(5)	Have the supervisor and his/her alternate received proper training?		✓ Yes	□No
3. S	AFETY EQUIPMENT EVALUATED ACTION REQUIRED NO				
a.		Oleoresin Capsicum (OC) spray (pepper spray) carried by all uniformed personnel, captain nile on duty, in uniform?	and below,	✓ Yes	□No
ű.	(1)	Is OC spray used when the need is indicated? Are notations made on booking sheets while is utilized to subdue a subject?	nen OC spray	✓ Yes	□No
	(2)	When an officer is assaulted and an injury occurs, are the supervisors noting the use/non spray on the CHP 121?	use of OC	✓ Yes	□No
	(3)	Are individuals who are exposed to OC spray decontaminated by flushing the affected are water within 30 minutes?	ea with clear	✓ Yes	□No

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

		_					
2	(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?				✓ Yes	□No	
		(	b) Are officers/sergeants familiar with the decontamination an	nd first-aid procedure?	£.	✓ Yes	□No
	b. A	ле с	fficers/sergeants familiar with the function of their duty holsters	s?	×	✓ Yes	□No
	. (1		Can officers/sergeants draw and fire their weapon, re-holster ar he safety strap with one hand?	nd without looking at th	ne holster, fasten	✓ Yes	□No
	(2	2) (	Can officers and sergeants draw and fire their weapons within o	one and a half seconds	s, using one hand?	✓ Yes	□No
	(3		s there personal confirmation by the testing officer that all weap elated exercises?	pons are unloaded prid	or to holster-	✓ Yes	□No
-	c. Are officers/sergeants proficient in reloading their weapons?					✓ Yes	□No
	d. Do officers/sergeants routinely practice with their batons?				✓ Yes	□No	
	(1	) [	Do officers/sergeants carry their batons on all enforcement stop	os?		✓ Yes	□No
	(2	2) (	Can officers/sergeants successfully demonstrate approved batc	on techniques?	8	✓ Yes	□No
	e. D	o al	l uniformed personnel wear body armor?		J5	✓ Yes	□No
23	(1		Vere required reports submitted to Supply Services Unit, per pormor was struck by a bullet or other penetrating type instrumen	-10	where body	Yes	□No
		(8	a) If so, did the involved officer receive a complete physical ex	xamination?	)/A	Yes	□No
			olsters, ammunition, magazines, magazine pouches, handcuffs ctors inspected in conjunction with the annual performance app	s, handcuff case, and (		☑ Yes	□No
	(1	) [	0o CHP 311 forms indicate compliance?			✓ Yes	□No
	(2	2) V	Vere deficiencies corrected within 30 days of the inspection?			☐ Yes	□No
4.	FIRE	ARI	VIS Yes	I.	ACTION REQUIRED	CORRECTED	
	a. H	as t	he requirement for quarterly review of policy regulating dischar	ge of firearms been co	mpiled with?	✓ Yes	□No
	(1	) [	o officers thoroughly understand the policy?			✓ Yes	□No
		(8	a) Do incidents involving firearms show proper understanding	of the policy?		✓ Yes	□No
ŀ	o. A	re si	hoots conducted as required by policy?			✓ Yes	□No
	(1	) F	lave steps been taken to correct training deficiencies?			✓ Yes	□No
	(2	) A	re weapons training and maintenance records readily available	e? Current?		✓ Yes	□No
	(3	) [	training records show qualification with all authorized weapo	ns, day/night shoots, e	tc.?	✓ Yes	□No
(	c. D	oes	the Area have a range officer?			✓ Yes	□No
•	(1	) H	as the officer completed Academy training for range officers?			✓ Yes	□No
	(2	) D	oes the officer supervise all shoots?			✓ Yes	□No
	(3) Is the officer well-organized in his/her training?					✓ Yes	□No
	(4	) Is	there a designated alternate to the range officer?	=======================================		✓ Yes	□No
	*	(8	Has that officer received Academy training?		-	✓ Yes	□ No
			The state of the s				

# DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

	Assessment of the second of th		
_ a	. Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
9	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	☐ Yes	□No
	(b) Have future range needs been considered?	☐Yes	□No
е	. Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Are shotguns fired annually to ensure operable condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
-	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	✓ Yes	□No
Tu	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	☑ Yes	□No
. 14	(a) Beginning inventory determined?	✓ Yes	□ No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	☑ Yes	□No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	☑ Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected,		
	quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery?	☑ Yes	□No
f.	Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	□No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	☑ Yes	□No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	☑ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

# AREA MANAGEMENT EVALUATION OFFICER SAFETY

-				
	(3) Do training dates closely correspond to the dates ammunition v records)?	vas issued, for training (per inventory	✓ Yes	□No
	(4) Was ammunition issued for training (per inventory records) con (per the shooting roster)?	npared with the actual amount expended	✓ Yes	□No
=	(a) Once done, was the disposition of any unused ammunition	verified for those training days tested?	✓ Yes	□No
	(5) Are records kept updated as training takes place?		✓ Yes	□No
	(6) Is training recorded on the employee's CHP 270 and in ETRS?		✓ Yes	□No
******	(7) Is required information recorded in accordance with established	guidelines and instructions?		□No
	(8) Is a roster maintained for each shoot which includes all pertined date, etc.)?	nt information (type of shoot, scores,	✓ Yes	□ No
h.	h. Is there a procedure in place which ensures the person processing involved with the receiving and recording of ammunition inventory?	the ammunition requisition is not	✓ Yes	□ No
	(1) Is a similar procedure in place which ensures the person record involved with handling and recording ammunition?	ling weapons training information is not	✓ Yes	□No
	(2) Is access to the ammunition storage and inventory records limit supervisor or backup employee?	ed to the ammunition officer and	✓ Yes	□No
i.	i. If Area has a resident post (RP), what procedures are used to ensur	e weapons training of RP officers? RP uses	local range	
		XI		
	(1) If RP handles ammunition, are proper accountability procedure	s in place?	☐ Yes	□No
j.	j. Are required inspections conducted in conjunction with the annual C	HP 118?	✓ Yes	□No
	(1) Is a second inspection of the primary firearm conducted every s	six months?	✓ Yes	□No
5. P	PHYSICAL METHODS OF APPEST	es No	CORRECTED	,
a.	a. Do officers practice weaponless defense?	······································	✓ Yes	□No
	(1) Are officers familiar with the opponent's five weakest points?		✓ Yes	□No
	(2) Have officers with previous assault injuries thoroughly familiarize	ed themselves with weaponless defense?	☑ Yes	☐ No
b.	b. Were demonstrations of the following control techniques by officers	observed:		
	(1) Control holds.		☐Yes	☑ No
	(2) Punches.		☐Yes	☑ No
	(3) Strikes.		☐Yes	☑ No
	(4) Blocks.	3	☐ Yes	☑ No
	(5) Defensive kicks.		☐ Yes	☑ No
	(6) Defenses against grabs.		☐Yes	☑ No
	(7) Defenses against weapons.		☐ Yes	☑ No
	(8) Ground defense and takedowns.		Yes	☑ No
	(9) Placing and removing suspects into and from vehicles.		Yes	☑ No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

# AREA MANAGEMENT EVALUATION OFFICER SAFETY

CITE.	4000 (INEV. 0-00) OF 1 000				
С.	Were observations of practical handcuffing	g techniques made?	<u>.</u>	✓ Yes	□No
	(1) Can officers successfully apply hando uncooperative?	uffs to a suspect who is standing, kneeling	ng, prone, or	✓ Yes	□ No
	(2) Are all uniformed personnel knowledg	eable of departmental policy on handcuff	fing?	✓ Yes	□No
d.	Are all persons subjected to physical arres	st searched for offensive weapons?		✓ Yes	□No
	(1) Has the local jail's experience with CH	IP arrests been reviewed?		Yes	☑ No
-	(2) Has a practical demonstration of prelin	minary frisks and thorough searches beer	n observed?	✓ Yes	¹ □ No
	(3) Do all officers know guidelines pertain	ing to searches of the opposite sex as ou	utlined in policy?	✓ Yes	□No
6. EI	NFORCEMENT TACTICS	EVALUATED Yes	NO NO	CORRECTED	)
a.	Do sergeants and officers have knowledge of the five options of an enforcement stop?	ollowed during each	✓ Yes	□No	
b.	Do officers have a constant awareness of apprehending suspected or known crimina	stops and when	✓ Yes	□No	
	(1) Were demonstrations of an enforcement the situation at all times regardless of	s' ability to safely control	□Yes	☑ No	
	(a) Is the violator stop effectively made	de?		☐ Yes	□No
	(b) Is the violator completely controlled		☐ Yes	□No	
	(c) Is the prisoner properly prepared	for transportation?	V	Yes	□ No
C.	Is there evidence of pre-planning and coor situations?	dination with allied agencies to prepare b	peat officers for hostage	✓ Yes	□No
	(1) Do officers understand their role is lim having jurisdiction?	ited to containment of the incident until re	elieved by the authority	✓ Yes	□No
	(2) Are officers aware of the need to mair	ntain fire discipline at all times?	1/2	√ Yes	□ No
	(3) Are officers knowledgeable of their resegress to the scene, evacuate the are	sponsibility to detain potential witnesses, a if required, and render necessary medi		✓ Yes	□No
	(4) Were various officers and supervisors hostage incidents?	questioned to determine their knowledge	e of the CHP role in	✓ Yes	□No
7. PI	URSUITS	EVALUATED Yes	ACTION REQUIRED	CORRECTED	
a.	Are all uniformed personnel well-versed in	RMS/ZERSHGERTKISHTIJISHCH.		✓ Yes	□ No
	(1) Number of units?				□No
	(2) When to discontinue?		✓ Yes	□No	
	(3) Were pursuit critiques checked to dete	ement guidelines	✓ Yes	□No	
	(a) Where noncompliance is indicate	d, were corrective actions taken?		Yes	□No
b.	Does the Area have written guidelines or pursuits?	plans to ensure proper coordination with a	allied agencies during	✓ Yes	□No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

#### AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

CHP 453S (Rev. 6-06) OPI 009

(1) Are any written agreements on file?					☐Yes	☑ No
	(2)	Is Division involved in the planning process?			☐ Yes	☑ No
	(3)	Does the Area have and use a pursuit training guide tailored	to the specific needs of	the command?	Yes	☑ No
8. F	orc	IBLE STOPS	Yes Yes	NO REQUIRED	CORRECTED	
a.	Are	e Area personnel knowledgeable regarding the policy on forcik	ole stops?		✓ Yes	□No
	(1)	Does the Area follow departmental policy?			✓ Yes	□No
	(2)	Have forcible stop reports been reviewed for compliance wit	h policy?		✓ Yes	□No
		(a) If forcible stop policy has not been complied with, has conducted?	orrective action been tak	en or training	✓ Yes	□No
9. R	OAD	BLOCKS	Yes	ACTION REQUIRED NO	CORRECTED	
a.		s the Area worked with allied agencies to develop plans for es he hollow spike strip?	tablishing roadblocks ar	nd deployment	☐Yes	☑ No
	(1)	Are strategic points and personnel assignments outlined?			Yes	☑ No
	(2)	Have the officers received instructions on the proper method	ls of establishing roadblo	ocks?	✓ Yes	□No
	(3)	Have interagency training sessions been conducted?			Yes	☑ No
10. F	RADI	O FAMILIARIZATION	Yes Yes	No REQUIRED	CORRECTED	
a.	Are	officers familiar with all aspects of the radio control head?			✓ Yes	□No
b.	Car	n officers demonstrate how to change the radio from their hom	ne Area to another Area/	Division?	✓ Yes	□No
c.	Car	n officers efficiently operate all emergency equipment from the	radio head?		✓ Yes	□No

The Area has done an outstanding job with weapons cleaning and keeping up with ETRS. Area training coordinator was very knowledgeable.

An enforcement stop was not evaluated due to the limited number of personnel.

Section 5: Physical methods of arrest

Section B, 1-9

Due to the limited number of available personnel and equipment this section was not evaluated.

# **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

Command Suggestions for Statewide Improvement:

Fresno	Central
Inspected by:	
C.J. Swanberg	

Division:

Command:

Chapter: 17 Date: 09/02/2009

Page 1 of 3

	Inspection docume	on number. Under "Forw ent shall be utilized to doc	ard to:" enter the ne cument innovative pr	ill in the blanks as indicated. Enter the chapter xt level of command where the document ractices, suggestions for statewide e used if additional space is required.
TYPE OF INSPECTION  ☑ Division Level ☐ Command L ☐ Executive Office Level	evel	Total hours expended inspection: 2.5	d on the	☐ Corrective Action Plan Included ☐ Attachments Included
Follow-up Required:  ☐ Yes ☑ No	Forwa			
Chapter Inspection: 17 Inspector's Comments Regar	ding Ir	nnovative Practices	S:	
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### **COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT**

Command:	Division:	Chapter:
Fresno	Central	17
Inspected by:		Date:
C.J. Swanber	g	09/02/2009

Inspector's Findings: The Area has done an outstanding job with weapon coordinator was very knowledgeable.	s cleaning a	and keeping up	with ETRS.	Area training
E G				
			*	
Commander's Response: ☐ Concur or ☐ Do Not (	Concur (Do	Not Concur shall d	ocument basis	for response)
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*		1777		36.
			8	
Inspector's Comments: Shall address non concurrence				

# **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

Page 3 of 3

Command:	Division:	Chapter:	
Fresno	Central	17	
Inspected by:		Date:	
C.J. Swanbe	rg	09/02/2009	

· · · · · · · · · · · · · · · · · · ·	写 \$P\$ (1974年)			K - 5.1-		THE HVE	The same	L)N
Required Action	The same of the same	1971			1777 - 1775	RECEIVE.		
Viisi Tally (1965)			and the set of the set				COLUMN TO STATE OF	
Corrective Action	Plan/Timeline		24					

Employee would like to discuss this report with the reviewer.  (See HPM 9.1, Chapter 8 for appeal procedures.)	COMMANDER'S SIGNATURE	DATE /1 /27 69
	INSPECTOR'S SIGNATURE	9/2/-9
☐ Reviewer discussed this report with employee ☐ Do not concur	REVIEWER'S SIGNATURE	12/4/09

#### STATE OF CALIFORNIA AREA DIVISION NUMBER DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION 440 Central EVALUATED BY OFFICER SAFETY D. Torres 08/11/2009 CHP 453S (Rev. 6-06) OPI 009 INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired. SUSPENSE DATE ✓ Formal Evaluation ☐ Informal Evaluation FOLLOW-UP REQUIRED COMMANDER'S REVIEW ☐ Correction Report 10/20/09 Yes No EVALUATED ACTION REQUIRED CORRECTED 1. COMMAND INVOLVEMENT YES NO a. Does the command emphasize importance of proper enforcement tactics to achieve the lowest possible incidence of injuries incurred by officers? [] No √ Yes (1) Does the commander stress importance of proper enforcement tactics, including use of force? ✓ Yes [] No (2) Does the safety record of the command reflect an awareness of proper tactics? Yes □ No (3) Do the officers' CHP 100 and CHP 118s, Performance Appraisals, contain comments on officer ✓ Yes □ No b. Are the commander and lieutenants knowledgeable of enforcement tactics, physical methods of arrest, proper use of force, and the correct use of safety equipment? ✓ Yes ☐ No (1) Is this knowledge applied properly in critiques of incidents involving officers and sergeants? ☐ No ✓ Yes (2) Do the captain and lieutenants maintain a minimum level of enforcement skills? ✓ Yes ☐ No (a) Do they attend officer safety training sessions? □ No ✓ Yes (b) If they are not involved in officer safety, what are the reasons? EVALUATED ACTION REQUIRED CORRECTED 2. TRAINING AND CERTIFICATION a. Do training records indicate formal training has been received and certified? ✓ Yes ☐ No (1) Do records reflect annual certification of traffic officers and sergeants for proficiency in enforcement tactics, physical methods of arrest, and the proper use of safety equipment (use of force)? Have certifications been recorded for: (a) Searching techniques. No ✓ Yes (b) Handcuffing. ✓ Yes No

Destroy Previous Editions

(c) Use of safety equipment.

(e) High risk and felony stops.

(g) Prisoner transportation.

(h) Radio control head operation.

(d) Suspect control.

(f) Hostage control.

✓ Yes

✓ Yes

✓ Yes

✓ Yes

✓ Yes

✓ Yes

□ No

☐ No

☐ No

☐ No

☐ No

☐ No

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

#### AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

	(2)	Is the command dedicating enough time toward training?		□No
		(a) Do training records reflect certifications for officers and sergeants are current?		□No
		(b) Is there an established follow-up procedure to assure timely recertification of all officers and sergeants?	✓ Yes	□No
b.	Do em	Area supervisors review CHP 121s, CHP 121As, pursuit investigations, personnel complaints, and ploy general observations to determine if proper enforcement tactics are being used in the Area?	✓ Yes	□No
	(1)	Are well-handled incidents recorded for future training purposes?	✓ Yes	□No
	(2)	Are use of force situations closely reviewed to ascertain if all uniformed personnel understand when, and what level of force, is justified?		□No
		(a) Does an examination of CHP 100, CHP 118s, and citizen complaints indicate a through review is being made?	✓ Yes	□No
		(b) Do Area supervisors notify those officers who are not proficient and ensure refresher training is made available?	✓ Yes	□No⊸
c.	ls re	refresher training required prior to certification?	✓ Yes	□No
	(1)	Are the number of training hours necessary to accomplish certification indicated on the CHP 270?	✓ Yes	□No
		(a) Is any pattern of training weakness apparent?	☐ Yes	☑ No
		(b) Have necessary remedial steps been taken to assure thorough and continuous proficiency in all categories?	✓ Yes	□No
d.	Doe	es the command have an adequate number of instructors?	☐ Yes	☑ No
	(1)	Is instructor proficiency maintained?	✓ Yes	□No
	(2)	Has an individual been given responsibility for the program?	✓ Yes	□No
		(a) Does that individual ensure the quality and level of proficiency is maintained?	✓ Yes	□No
	(3)	Are there adequate and properly maintained facilities and equipment available for officer safety training	g? ☑ Yes	□No
	(4)	What is the quality and quantity of the training being given? The Area has not completed or scheduled	I the OST day for	2009. The
,		Area has one OST Trainer.	-	
	(5)	Have the supervisor and his/her alternate received proper training?	☐Yes	☑ No
3. S	AFET	TY EQUIPMENT EVALUATED ACTION REQUIRED Yes No	CORRECTED	
a.		Oleoresin Capsicum (OC) spray (pepper spray) carried by all uniformed personnel, captain and below, ile on duty, in uniform?	☑ Yes	□No
	(1)	Is OC spray used when the need is indicated? Are notations made on booking sheets when OC spray is utilized to subdue a subject?	✓ Yes	□No
	(2)	When an officer is assaulted and an injury occurs, are the supervisors noting the use/nonuse of OC spray on the CHP 121?	✓ Yes	□No

# DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

**OFFICER SAFETY** 

	(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?	✓ Yes	□No
-	(b) Are officers/sergeants familiar with the decontamination and first-aid procedure?	✓ Yes	□No
b	. Are officers/sergeants familiar with the function of their duty holsters?	✓ Yes	□No
i <del>č</del>	(1) Can officers/sergeants draw and fire their weapon, re-holster and without looking at the holster, fasten the safety strap with one hand?	✓ Yes	□No
	(2) Can officers and sergeants draw and fire their weapons within one and a half seconds, using one hand?	✓ Yes	□No
	(3) Is there personal confirmation by the testing officer that all weapons are unloaded prior to holster- related exercises?	✓ Yes	□ No
С	. Are officers/sergeants proficient in reloading their weapons?	✓ Yes	□No
d	. Do officers/sergeants routinely practice with their batons?	☐ Yes	☑ No
-	(1) Do officers/sergeants carry their batons on all enforcement stops?	☐ Yes	☑ No
	(2) Can officers/sergeants successfully demonstrate approved baton techniques?	✓ Yes	□No
е	. Do all uniformed personnel wear body armor?	✓ Yes	□No
500	(1) Were required reports submitted to Supply Services Unit, per policy, for any incidents where body armor was struck by a bullet or other penetrating type instrument?	☐ Yes	□No
	(a) If so, did the involved officer receive a complete physical examination?	□Yes	□No
f.	Are holsters, ammunition, magazines, magazine pouches, handcuffs, handcuff case, and OC spray projectors inspected in conjunction with the annual performance appraisal?	☐ Yes	✓ No
	(1) Do CHP 311 forms indicate compliance?	☐Yes	☑ No
	(2) Were deficiencies corrected within 30 days of the inspection?	☐ Yes	□No
4. F	FIREARMS EVALUATED Yes ACTION REQUIRED Yes	CORRECTED	)
а	. Has the requirement for quarterly review of policy regulating discharge of firearms been compiled with?	✓ Yes	□No
	(1) Do officers thoroughly understand the policy?	✓ Yes	□No
	(a) Do incidents involving firearms show proper understanding of the policy?	✓ Yes	□No
b	. Are shoots conducted as required by policy?	✓ Yes	□No
; <del>====</del>	(1) Have steps been taken to correct training deficiencies?	✓ Yes	□No
	(2) Are weapons training and maintenance records readily available? Current?	✓ Yes	□No
	(3) Do training records show qualification with all authorized weapons, day/night shoots, etc.?	✓ Yes	□No
С	Does the Area have a range officer?	✓ Yes	□No
	(1) Has the officer completed Academy training for range officers?	✓ Yes	□No
	(2) Does the officer supervise all shoots?	✓ Yes	□No
	(3) Is the officer well-organized in his/her training?	✓ Yes	□No
	(4) Is there a designated alternate to the range officer?	✓ Yes	□No
	(a) Has that officer received Academy training?	✓ Yes	□ No
			90

# STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

d.	Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□ No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐ Yes	□ No
	(a) Do plans follow instructions for range contract renegotiations?	Yes	□No
	(b) Have future range needs been considered?	☐ Yes	□No
e.	Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□ No
	(b) Is maintenance/cleaning done as required?	☐Yes	☑ No
	(c) Are shotguns fired annually to ensure operable condition?	Yes	✓ No
	(2) Have tactical rifles been inventoried as required?	✓ Yes	□No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	☐Yes	☑ No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment and control?	✓ Yes	□No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?		□ No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	✓ Yes	☐ No
F.	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	□ No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery?	✓ Yes	□No
f.	Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	□No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	✓ Yes	☐ No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?  (1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes     ✓ Yes	□ No

# DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

	(3)	Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	□No
	(4)	Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	Yes	□No
		(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	□No
	(5)	Are records kept updated as training takes place?	✓ Yes	□No
	(6)	Is training recorded on the employee's CHP 270 and in ETRS?	✓ Yes	□No
	(7)	Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	□No
	(8)	Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□No
·	n. Ist invo	here a procedure in place which ensures the person processing the ammunition requisition is not plyed with the receiving and recording of ammunition inventory?	✓ Yes	□No
	(1)	Is a similar procedure in place which ensures the person recording weapons training information is not involved with handling and recording ammunition?	✓ Yes	□No
	(2)	Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	☑ Yes	□No
i	. If Ar	rea has a resident post (RP), what procedures are used to ensure weapons training of RP officers? N/A		
	Įė.		W	
	(1)	If RP handles ammunition, are proper accountability procedures in place?	☐ Yes	□No
j	. Are	required inspections conducted in conjunction with the annual CHP 118?	✓ Yes	□No
	(1)	Is a second inspection of the primary firearm conducted every six months?	✓ Yes	□No
5.	PHYSI	CAL METHODS OF ARREST EVALUATED ACTION REQUIRED NO	CORRECTED	
15.46.74	a. Do	officers practice weaponless defense?	✓ Yes	□No
	(1)	Are officers familiar with the opponent's five weakest points?	✓ Yes	□No
	(2)	Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	☐ Yes	□No
	o. We	re demonstrations of the following control techniques by officers observed:		
	(1)	Control holds.	☐ Yes	☑ No
	(2)	Punches.	☐ Yes	☑ No
	(3)	Strikes.	☐ Yes	☑ No
	(4)	Blocks.	☐ Yes	☑ No
	(5)	Defensive kicks.	☐ Yes	☑ No
	(6)	Defenses against grabs.	☐ Yes	☑ No
	(7)	Defenses against weapons.	☐ Yes	☑ No
	(8)	Ground defense and takedowns.	☐ Yes	☑ No
	(9)	Placing and removing suspects into and from vehicles.	☐ Yes	☑ No

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

C.	We	e observations of practical handcuffing techniques made?	✓ Yes	□No
	(1)	Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?	✓ Yes	□No
	(2)	Are all uniformed personnel knowledgeable of departmental policy on handcuffing?	✓ Yes	□No
d.	Аге	all persons subjected to physical arrest searched for offensive weapons?	✓ Yes	□No
	(1)	Has the local jail's experience with CHP arrests been reviewed?	☐ Yes	✓ No
	(2)	Has a practical demonstration of preliminary frisks and thorough searches been observed?	√ Yes	□No
	(3)	Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy?	✓ Yes	□No
6. E	NFOF	CEMENT TACTICS Yes EVALUATED YES ACTION REQUIRED NO	CORRECTED	
a.		sergeants and officers have knowledge of proper procedures which should be followed during each the five options of an enforcement stop?	✓ Yes	□No
b.		officers have a constant awareness of their personal safety during enforcement stops and when rehending suspected or known criminals?	✓ Yes	□No
	(1)	Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented?	☐ Yes	☑ No
		(a) Is the violator stop effectively made?	☐ Yes	□No
		(b) Is the violator completely controlled?	☐ Yes	□No
		(c) Is the prisoner properly prepared for transportation?	Yes	□No
C.		ere evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage ations?	☐Yes	☑ No
	(1) ·	Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction?	✓ Yes	□No
	(2)	Are officers aware of the need to maintain fire discipline at all times?	✓ Yes	□No
	(3)	Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?	✓ Yes	□No
	(4)	Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents?	✓ Yes	□No
7, P	URSL	EVALUATED ACTION REQUIRED Yes No	CORRECTED	
a.	Are	all uniformed personnel well-versed in policy regarding the conduct of pursuits?	✓ Yes	☐ No
	(1)	Number of units?	✓ Yes	□No
	(2)	When to discontinue?	✓ Yes	□No
	(3)	Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy?	✓ Yes	□No
		4 ) 14 h	□Yes	□ No
		(a) Where noncompliance is indicated, were corrective actions taken?	□ 169	

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

#### AREA MANAGEMENT EVALUATION

#### OFFICER SAFETY

	(1) Are any written agreements on file?		□Yes	☑ No			
	(2) Is Division involved in the planning process?		☐Yes	☑ No			
	(3) Does the Area have and use a pursuit training guide tailored to the specific needs of the command?		Yes	☑ No			
8. F	8. FORCIBLE STOPS EVALUATED Yes ACTION REQUIRED NO						
a.	Are Area personnel knowledgeable regarding the policy on forcible stops?		✓ Yes	□No			
	(1) Does the Area follow departmental policy?		✓ Yes	□No			
	(2) Have forcible stop reports been reviewed for compliance with policy?	×	✓ Yes	□No			
	(a) If forcible stop policy has not been complied with, has corrective action been taken or training conducted?		✓ Yes	□No			
9. R	OADBLOCKS EVALUATED Yes ACTION REQUIRED NO	23	CORRECTED	21			
a.	Has the Area worked with allied agencies to develop plans for establishing roadblocks and deployment of the hollow spike strip?		☐Yes	☑ No =			
-	(1) Are strategic points and personnel assignments outlined?		Yes	☑ No			
	(2) Have the officers received instructions on the proper methods of establishing roadblocks?		✓ Yes	□No			
	(3) Have interagency training sessions been conducted?		☐Yes	☑ No			
10. F	RADIO FAMILIARIZATION EVALUATED Yes ACTION REQUIRED NO		CORRECTED				
a.	Are officers familiar with all aspects of the radio control head?		✓ Yes	□·No			
b.	Can officers demonstrate how to change the radio from their home Area to another Area/Division?		✓ Yes	□No			
С.	Can officers efficiently operate all emergency equipment from the radio head?		✓ Yes	□No			

- 2(d) The Area has one OST instructor and is currently trying to train another.
- 3(d) and 3(d)(1) The officers carry the ASP.
- 3(f) and (f)(1) The Area completes the 311's annually, however, they are not in conjunction with the CHP118.
- 4(e)(1)(b) The Area is behind on its shotgun inspections and annual firing.
- 4(e)(2)(b) The Area is behind on its rifle inspections.
- 5(b) Not observed due to lack of available personnel for inspection.
- 6(b)(1) Not observed due to lack of available personnel for inspection.
- 6(b)(2) No coordination with allied agencies.
- 7(a)(3)(a) N/A

# **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

Command:	Division:	Chapter:
Hanford	Central	17
Inspected by:		Date:
D. Torres, 17	497	8/11/2009

Page 1 of 3

	Inspection docume	on number. Under "Forw ent shall be utilized to do	rard to:" enter the nounce in the mount in the comment in the properties of the comment in the c	
TYPE OF INSPECTION  Division Level Command L  Executive Office Level	_evel	Total hours expende inspection: 3.5	d on the	☐ Corrective Action Plan Included  ☐ Attachments Included
Follow-up Required:	Forwa	rd to:		
☐ Yes	Due D	ate:		
Chapter Inspection: 17 Inspector's Comments Regard	rding Ir	nnovative Practices	3:	
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*		ij.		
Command Suggestions for S	tatewic	de Improvement:		

None.

# **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

Hantord	Central	17	
Inspected by:		Date:	9
D. Torres, 1749	8/11/2009		

Division:

Chapter:

Page 2 of 3

Inspector's Findings:					
The Area is behind on its o		rifle inspection	s. The Area is al	so behind on its prima	ary
firearm annual and "field s	trip" inspections.				
The Area has not conducte	ed or scheduled its O	ST davs for 200	09. Area has one	OST instructor and is	S
currently trying to get anot					_
T. A	1044 (				
The Area is behind on its a	annual 311 inspection	is.			
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	92.5		*	25.	
	D83			5	
Commandaria Dagagana	M Canaur ar 🗆 Da	Not Consum (D.	No. Comment of the last		v
Commander's Response:	X Concur of Do	NOT CONCUI (Do	Not Concur shall dod	cument basis for response	:)
I concur with each of the Ir	nspector's findings lis	ted above.			
	ø				
		***************************************			
Inspector's Comments: S etc.)	Shall address non concurr	ence by command	er (e.g., findings revis	sed, findings unchanged,	

Command:

# **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

Page 3 of 3

Command: Hanford	Division: Central	Chapter:	
Inspected by: D. Torres, 17497		Date: 8/11/2009	

3				
Required Action	and the second		erws III	
Corrective Action	Plan/Timeline			
		The state of the s		

Effective on November 1, 2009, the Area will begin utilizing a Training Officer who will be responsible for scheduling and coordinating the completion of all required quarterly shotgun and rifle inspections as well as all annual and "field strip" inspections of our primary firearms. The completion of these inspections will be verified by the Area Training Sergeant.

The Area conducted its first Officer Safety Training (OST) day on October 7, 2009. Area's second OST day is scheduled for October 28, 2009. Half of all Area personnel were trained during the first OST day and the remainder will be trained on October 28, 2009.

From October 12 - 23, 200 Officer Robert Lawson, ID 14567 received training and was certified as an OST instructor at the CHP Academy. With the addition of a second OST instructor in the Area, our OST program should be much more effective.

Area sergeants will ensure CHP 311 inspections are completed in conjunction with each officer's annual evaluation.

Employee would like to discuss this report with the reviewer. (See HPM 9.1, Chapter 8 for appeal procedures.)	COMMANDER'S SIGNATURE  Tulle, LT.	DATE 10/26/09
-	INSPECTOR'S SIGNATURE	10/29/29
☐ Reviewer discussed this report with employee ☐ Concur ☐ Do not concur	REVIEWER'S SIGNATURE	18/4/09

### AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
450	Central	CH 17
EVALUATED BY	G.	DATE
C.J. Swanberg		08/26/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION  Formal Evaluation	☐ Informal Evaluation	SUSPENSE DATE			
FOLLOW-UP REQUIRED  Yes Vo	☐ Correction Report	COMMANDER'S REVIEW	) ani	DATE	20/09
1. COMMAND INVOL	VEMENT	evaluated YES	ACTION REQUIRED	CORRECTED	
	and emphasize importance of proper enforc ries incurred by officers?	cement tactics to achieve th	ne lowest possible	✓ Yes	□No
(1) Does the co	mmander stress importance of proper enfo	rcement tactics, including ι	use of force?	✓ Yes	□No
(2) Does the sa	fety record of the command reflect an awar	reness of proper tactics?		✓ Yes	□No
(3) Do the office safety?	ers' CHP 100 and CHP 118s, Performance	Appraisals, contain comme	ents on officer	✓ Yes	□No
	nder and lieutenants knowledgeable of enfor rce, and the correct use of safety equipmen		ethods of arrest,	✓ Yes	□No
(1) Is this know	ledge applied properly in critiques of incider	nts involving officers and se	ergeants?	✓ Yes	□No
(2) Do the capt	ain and lieutenants maintain a minimum lev	el of enforcement skills?		✓ Yes	□No
(a) Do they	attend officer safety training sessions?			✓ Yes	□ No
(b) If they a	are not involved in officer safety, what are th	ne reasons?	-		
2. TRAINING AND CE	RTIFICATION	EVALUATED YES	ACTION REQUIRED	CORRECTED	)
a. Do training reco	ds indicate formal training has been receive			✓ Yes	□ No
tactics, phys	reflect annual certification of traffic officers a ical methods of arrest, and the proper use been recorded for:	and sergeants for proficien of safety equipment (use o	cy in enforcement f force)? Have		
(a) Searchi	ng techniques.			Yes	□No
(b) Handcu	ffing.	.5		✓ Yes	□No
(c) Use of s	safety equipment.				□No
(d) Suspec	t control.			✓ Yes	□No
				✓ Yes	□No
(e) High ris	k and felony stops.				
(e) High ris				✓ Yes	□No
(f) Hostage			18 THE RESERVE OF THE PERSON O		□ No

### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

#### **OFFICER SAFETY**

		4					
	(2)	ls t	the command dedicating enough time toward training?			✓ Yes	□No
		(a)	Do training records reflect certifications for officers and s	sergeants are current?		✓ Yes	□No
		(b)	Is there an established follow-up procedure to assure tin and sergeants?	mely recertification of all	officers	✓ Yes	□No
b.	Do em	Area ploy	a supervisors review CHP 121s, CHP 121As, pursuit investigeneral observations to determine if proper enforcement	stigations, personnel cor tactics are being used in	mplaints, and the Area?	✓ Yes	□No
	(1)	Are	well-handled incidents recorded for future training purpos	ses?		✓ Yes	□No
	(2)		use of force situations closely reviewed to ascertain if all I what level of force, is justified?	uniformed personnel un	derstand when,	✓ Yes	□No
		(a)	Does an examination of CHP 100, CHP 118s, and citize being made?	n complaints indicate a t	through review is	✓ Yes	□No
		(b)	Do Area supervisors notify those officers who are not pro is made available?	oficient and ensure refre	sher training	✓ Yes	□No
c.	ls r	efres	ther training required prior to certification?			☐Yes	☑.No
	(1)	Аге	the number of training hours necessary to accomplish ce	ertification indicated on the	ne CHP 270?		□No
		(a)	Is any pattern of training weakness apparent?			☐ Yes	☑ No
		(b)	Have necessary remedial steps been taken to assure the categories?	orough and continuous	oroficiency in all	✓ Yes	□No
d.	Doe	es the	e command have an adequate number of instructors?			✓ Yes	□No
	(1)	Is in	nstructor proficiency maintained?			✓ Yes	□No
	(2)	Has	s an individual been given responsibility for the program?			✓ Yes	□No
		(a)	Does that individual ensure the quality and level of profic	ciency is maintained?		☑ Yes	□No
	(3)	Are	there adequate and properly maintained facilities and eq	uipment available for of	ficer safety training?	✓ Yes	□No
	(4)	Wha	at is the quality and quantity of the training being given?	The Area has not comp	leted the OST day for	2009.	
-	(5)	Hav	re the supervisor and his/her alternate received proper tra	aining?		✓ Yes	□No
SA	FET	ΥEC	QUIPMENT	Yes Yes	ACTION REQUIRED NO	CORRECTED	)
a.			esin Capsicum (OC) spray (pepper spray) carried by all u duty, in uniform?	uniformed personnel, cap	otain and below,	✓ Yes	□No
	(1)		C spray used when the need is indicated? Are notations is utilized to subdue a subject?	s made on booking shee	ts when OC spray	☑ Yes	□No
	(2)		en an officer is assaulted and an injury occurs, are the su spray on the CHP 121?	pervisors noting the use	e/nonuse of OC	✓ Yes	□No
	_		individuals who are exposed to OC spray decontaminate		ad area with clear		

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

**OFFICER SAFETY** 

	(a) Do Area patrol cars carry at least two 500 mil. bottles of saline solution?	☑ Yes	□No
	(b) Are officers/sergeants familiar with the decontamination and first-aid procedure?	✓ Yes	□No
b.	Are officers/sergeants familiar with the function of their duty holsters?	✓ Yes	□No
	(1) Can officers/sergeants draw and fire their weapon, re-holster and without looking at the holster, fasten the safety strap with one hand?	✓ Yes	□No
	(2) Can officers and sergeants draw and fire their weapons within one and a half seconds, using one hand?	✓ Yes	□No
	(3) Is there personal confirmation by the testing officer that all weapons are unloaded prior to holster- related exercises?	✓ Yes	□No
c.	Are officers/sergeants proficient in reloading their weapons?	✓ Yes	□No
d.	Do officers/sergeants routinely practice with their batons?	✓ Yes	□ No
	(1) Do officers/sergeants carry their batons on all enforcement stops?	✓ Yes	□No
	(2) Can officers/sergeants successfully demonstrate approved baton techniques?	✓ Yes	□No
e.	Do all uniformed personnel wear body armor?	☑ Yes	□ No
	(1) Were required reports submitted to Supply Services Unit, per policy, for any incidents where body armor was struck by a bullet or other penetrating type instrument?	Yes	□No
	(a) If so, did the involved officer receive a complete physical examination?	Yes	□ No
ी.	Are holsters, ammunition, magazines, magazine pouches, handcuffs, handcuff case, and OC spray projectors inspected in conjunction with the annual performance appraisal?	Yes	□ No
	(1) Do CHP 311 forms indicate compliance?	✓ Yes	□No
	(2) Were deficiencies corrected within 30 days of the inspection?	Yes	□No
4. FI	REARMS EVALUATED ACTION REQUIRED NO	CORRECTED	)
a.	Has the requirement for quarterly review of policy regulating discharge of firearms been compiled with?	✓ Yes	□No
	(1) Do officers thoroughly understand the policy?	✓ Yes	□ No
	(a) Do incidents involving firearms show proper understanding of the policy?	✓ Yes	□ No
b.	Are shoots conducted as required by policy?	Yes	□No
	(1) Have steps been taken to correct training deficiencies?	✓ Yes	□No
	(2) Are weapons training and maintenance records readily available? Gurrent?	✓ Yes	□ No
	(3) Do training records show qualification with all authorized weapons, day/night shoots, etc.?	✓ Yes	<sup>™</sup> No
c.	Does the Area have a range officer?	✓ Yes	□No
	(1) Has the officer completed Academy training for range officers?	✓ Yes	□No
	(2) Does the officer supervise all shoots?	✓ Yes	□ No
	(2) Book the officer experience an effective.		
	(3) Is the officer well-organized in his/her training?	✓ Yes	□ No
		✓ Yes  ✓ Yes	□ No

#### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

### **AREA MANAGEMENT EVALUATION**

### **OFFICER SAFETY**

_				
	d. Are range facilities adequate for pistol, rifle, shotgun	and night shoots?	✓ Yes	□ No
_	(1) If not, has alternate training been established an	d plans developed to obtain adequate facilities?	Yes	□No
	(a) Do plans follow instructions for range contra	ct renegotiations?	☐Yes	□No
	(b) Have future range needs been considered?	II.	☐Yes	□No
	e. Is an effective and efficient inventory process for sho	tguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?		✓ Yes	□No
	(a) Are all shotguns accounted for?		✓ Yes	□No
	(b) Is maintenance/cleaning done as required?		✓ Yes	□No
	(c) Are shotguns fired annually to ensure opera	ble condition?	✓ Yes	□No
	(2) Have tactical rifles been inventoried as required?	?	✓ Yes	□No
	(a) Are all tactical rifles accounted for?	7	✓ Yes	□ No
	(b) Is maintenance/cleaning done as required?	*	✓ Yes	□No
	(c) Is there adequate storage when the weapon	s are not being carried by on-duty officers?	✓ Yes	□No
	(d) Is there an effective method for assignment	and control?	☑ Yes	□No
	(3) Is there a procedure in place to periodically audit process taken?	t ammunition? Are the following steps in the audit	✓ Yes	□No
	(a) Beginning inventory determined?		Yes	□No
	(b) Has the total amount of ammunition ordered been determined?	by requisition as well as returned (unused) ammunition	✓ Yes	□No
	(c) Has the total rounds issued per ammunition	records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition bee	n taken?	✓ Yes	□No
	(e) Has the physical count been compared to the	e balance on hand according to the inventory record?	✓ Yes	□No
	(f) Have rounds issued per training records bee	n compared to rounds fired per shooting rosters?	✓ Yes	□No
	(g) Has the mathematical accuracy of the inven	tory records been tested?	Yes	□No
	(h) When ammunition orders are received from quantities checked against the packing/shipl acknowledged immediately upon delivery?	Supply Services Unit, is the merchandise inspected, ping documents, exceptions noted, and receipt		□ No
	f. Is policy adhered to requiring firearms not to be draw	n, loaded, or unloaded except in the clearing tube?	✓ Yes	□ No
	(1) Does location of the clearing tube(s) provide safe accidental discharge?	ety to personnel in or about the office in the event of an	✓ Yes	□ No
	g. Are weapons training records maintained as required by testing the accuracy of the following recorded info	l per policy? Has record reliability been determined mation?	✓ Yes	□No
	(1) Do the dates recorded on the various records co	rrespond to the actual date training was conducted?	✓ Yes	□No
	(2) Do training dates correspond to the activity infor	mation on the employee's CHP 415?	✓ Yes	□No

### AREA MANAGEMENT EVALUATION

### OFFICER SAFETY

	(3)	Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	□No
	(4)	Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	✓ Yes	□No
		(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	□No
	(5)	Are records kept updated as training takes place?	✓ Yes	□No
	(6)	Is training recorded on the employee's CHP 270 and in ETRS?	✓ Yes	□No
	(7)	Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	No
	(8)	Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□ No
h.		there a procedure in place which ensures the person processing the ammunition requisition is not colved with the receiving and recording of ammunition inventory?	✓ Yes	□No
	(1)	Is a similar procedure in place which ensures the person recording weapons training information is not involved with handling and recording ammunition?	✓ Yes	□No
	(2)	Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	✓ Yes	□ No
i.	If A	rea has a resident post (RP), what procedures are used to ensure weapons training of RP officers? N/A		
	(1)	If RP handles ammunition, are proper accountability procedures in place?	☐ Yes	□ No
™ j.	Are	required inspections conducted in conjunction with the annual CHP 118?	✓ Yes	□No
	(1)	Is a second inspection of the primary firearm conducted every six months?	Yes	☑ No
5. P	HYSI	CAL METHODS OF ARREST Yes ACTION REQUIRED NO	CORRECTED	
a.	Do	officers practice weaponless defense?	✓ Yes	□ No
	(1)	Are officers familiar with the opponent's five weakest points?	✓ Yes	□No
	(2)	Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	✓ Yes	□No
b.	We	re demonstrations of the following control techniques by officers observed:		
	(1)	Control holds.	☐Yes	☑ No
	(2)	Punches.	☐ Yes	☑ No
	(3)	Strikes.	☐Yes	☑ No
	(4)	Blocks.	☐ Yes	☑ No
	(5)	Defensive kicks.	Yes	☑ No
	(6)	Defenses against grabs.	☐ Yes	☑ No
	(7)	Defenses against weapons.	☐ Yes	☑ No
	(8)	Ground defense and takedowns.	☐ Yes	✓ No
	(9)	Placing and removing suspects into and from vehicles.	☐ Yes	☑ No

#### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

### AREA MANAGEMENT EVALUATION OFFICER SAFETY

C.	We	ere observations of practical handcuffing techniques made?	☑ Yes	□No
	(1)	Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?	✓ Yes	□No
	(2)	Are all uniformed personnel knowledgeable of departmental policy on handcuffing?	✓ Yes	□No
d.	Are	e all persons subjected to physical arrest searched for offensive weapons?	✓ Yes	□No
•	(1)	Has the local jail's experience with CHP arrests been reviewed?	☐ Yes	☑ No
	(2)	Has a practical demonstration of preliminary frisks and thorough searches been observed?	☑ Yes	□No
	(3)	Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy?	✓ Yes	□No
. EN	IFO	RCEMENT TACTICS EVALUATED ACTION REQUIRED NO	CORRECTED	
a.		sergeants and officers have knowledge of proper procedures which should be followed during each the five options of an enforcement stop?	✓ Yes	□No
b.		officers have a constant awareness of their personal safety during enforcement stops and when prehending suspected or known criminals?	✓ Yes	□No
	(1)	Were demonstrations of an enforcement stop observed which show the officers' ability to safely control the situation at all times regardless of the level of hazard presented?	☐Yes	☑ No
		(a) Is the violator stop effectively made?	☐ Yes	□No
		(b) Is the violator completely controlled?	☐ Yes	□No
		(c) Is the prisoner properly prepared for transportation?	☐ Yes	□No
C.		nere evidence of pre-planning and coordination with allied agencies to prepare beat officers for hostage ations?	✓ Yes	□No
	(1)	Do officers understand their role is limited to containment of the incident until relieved by the authority having jurisdiction?	✓ Yes	□No
	(2)	Are officers aware of the need to maintain fire discipline at all times?	✓ Yes	□No
	(3)	Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?	✓ Yes	□No
	(4)	Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents?	∐Yes	□No
PU	RSL	JITS EVALUATED ACTION REQUIRED Yes No	CORRECTED	
a.	Аге	all uniformed personnel well-versed in policy regarding the conduct of pursuits?		□No
	(1)	Number of units?	✓ Yes	□No
	(2)	When to discontinue?	✓ Yes	□No
_	(3)	Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy?	✓ Yes	□No
-	(-,			
		(a) Where noncompliance is indicated, were corrective actions taken?	Yes	☐ No

### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

### AREA MANAGEMENT EVALUATION

**OFFICER SAFETY** 

$\sim$ HP	453S	/Pav	<b>6-06</b> \	$\cap$ P	เ กกด

	(1)	Are any written agreements on file?	☐ Yes	☑ No
	(2)	Is Division involved in the planning process?	☐Yes	☑ No
	(3)	Does the Area have and use a pursuit training guide tailored to the specific needs of the com-	nmand?	☑ No
8. F	ORCI	BLE STOPS EVALUATED YES NO	REQUIRED CORRECTED	
a.	Are	Area personnel knowledgeable regarding the policy on forcible stops?	✓ Yes	□No
	(1)	Does the Area follow departmental policy?	✓ Yes	□No
	(2)	Have forcible stop reports been reviewed for compliance with policy?	√ Yes	□ No
		(a) If forcible stop policy has not been complied with, has corrective action been taken or tra- conducted?	aining ☑ Yes	□No
9. R	DADI	BLOCKS Yes ACTION R	REQUIRED CORRECTED	)
a.		the Area worked with allied agencies to develop plans for establishing roadblocks and deplone hollow spike strip?	yment ☐ Yes	☑ No
	(1)	Are strategic points and personnel assignments outlined?	Yes	☑ No
	(2)	Have the officers received instructions on the proper methods of establishing roadblocks?	☑ Yes	□No
	(3)	Have interagency training sessions been conducted?	☐Yes	✓ No
10. F	RADIO	D FAMILIARIZATION Yes ACTION F	REQUIRED CORRECTED	0
a.	Are	officers familiar with all aspects of the radio control head?	✓ Yes	□ No
b.	Car	officers demonstrate how to change the radio from their home Area to another Area/Division	ı? ☑ Yes	□No
c.	Can	officers efficiently operate all emergency equipment from the radio head?	√ Yes	□No
_				

The Area has not had an OST day for 2009. The Area has done an outstanding job with weapons cleaning and keeping up with ETRS. Area training coordinator was very knowledgeable.

An enforcement stop was not made due to the limited number of personnel.

Section 5: Physical methods of arrest

Section B, 1-9.

Due to the limited number of available personnel and equipment this section was not evaluated.

## **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

Command: Madera	Division: Central	Chapter:	
Inspected by: C.J. Swanber	g	Date: 8/26/2009	

Page 1 of 3

number of the inspection in the Chapter shall be routed to and its due date. This	Inspection of the contract of	Check appropriate boxes as necessary, or fi on number. Under "Forward to:" enter the ne ent shall be utilized to document innovative pr action plans. A CHP 51 Memorandum may be	actices, suggestions for statewide
TYPE OF INSPECTION  ☑ Division Level ☐ Command ☐ Executive Office Level	Level	Total hours expended on the inspection: 2.5	☐ Corrective Action Plan Included  ☐ Attachments Included
Follow-up Required: ☐ Yes   ☑ No	Forwa		
Chapter Inspection: 17 Inspector's Comments Rega	rding Ir	nnovative Practices:	

Command Suggestions for Statewide Improvement:

NONE AT TIME ,

### **COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT**

Command: Madera	Division: Central	Chapter: 17
Inspected by: C.J. Swanberg	<del>/</del>	Date: 8/26/2009

nspector's Finding	gs:	8						
ne Area has not h	ad an OST da	ay for 2009	The A	\rea has dor	ne an out	standing job	with wear	oons
eaning and keepi	ng up with E1	RS. Area	training	coordinator	was very	r knowledgea	abie.	
G.								
57								
ommander's Res	sponse: 🗵 Co	oncur or 🗌	Do Not	Concur (Do	Not Concu	ır shall docume	nt basis for	response
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ommander's Res	sponse: ⊠ Co	oncur or 🗔	Do Not	: Concur (Do	Not Concu	ir shall docume	ent basis for	response

Inspector's Comments: Shall address non concurrence by commander (e.g., findings revised, findings unchanged,

etc.)

## **COMMAND INSPECTION PROGRAM** EXCEPTIONS DOCUMENT

Page 3 of 3

Command: Madera	Division: Central	Chapter:
Inspected by: C.J. Swanber	g	Date: 8/26/2009

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Required Action	The first of the state of the first of the state of the s
Corrective Action Plan/Timeline	

Employee would like to discuss this report with the reviewer.  (See HPM 9.1, Chapter 8 for appeal procedures.)	COMMANDER'S SIGNATURE	DATE 0 20 09
(See HPW 9.1, Chapter 6 for appear procedures.)	INSPECTOR'S SIGNATURE	DATE (0/2-/0)
☐ Reviewer discussed this report with employee ☐ Concur ☐ Do not concur	REVIEWER'S SIGNATURE	12/7/of

# DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION OFFICER SAFETY AREA AREA 455 EVALUATED BY

CHP 453S (Rev. 6-06) OPI 009

AREA	DIVISION	NUMBER
155	Central	CHIT
VALUATED BY		DATE
C.J. Swanberg		07/30/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

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TYPE OF EVALUATION FORMAL E		mal Evaluation	SUSPENSE DATE	$\overline{}$		
Yes	UIRED ☑ No	☐ Correction Report	COMMANDER:8 REVIEW	del		28/09
. COMMAN	ID INVOLVEMENT	-	EVALUATED YES	ACTION REQUIRED	CORRECTED	
	the command emphas	ize importance of proper enforceme by officers?	ent tactics to achieve the	iowest possible	✓ Yes	□No
(1) Do	oes the commander st	ress importance of proper enforcen	nent tactics, including use	of force?	✓ Yes	□No
(2) Do	oes the safety record o	of the command reflect an awarene	ss of proper tactics?		✓ Yes	□No
	o the officers' CHP 100 fety?	and CHP 118s, Performance App	praisals, contain comment	s on officer	✓ Yes	□ No
		tenants knowledgeable of enforcen correct use of safety equipment?	nent tactics, physical met	nods of arrest,	✓ Yes	□No
(1) Is	this knowledge applie	d properly in critiques of incidents in	nvolving officers and serg	eants?	∞ ✓ Yes	□No
(2) Do	the captain and lieute	enants maintain a minimum level of	f enforcement skills?		✓ Yes	□No
(a)	Do they attend office	er safety training sessions?			✓ Yes	□No
(b)	If they are not involv	ved in officer safety, what are the re	easons?			
TRAINING	AND CERTIFICATIO	on .	EVALUATED YES	ACTION REQUIRED	CORRECTED	X.
a. Do trai	ning records indicate f	ormal training has been received a		***************************************	✓ Yes	□No
(1) Do	records reflect annua	al certification of traffic officers and	sergeants for proficiency	in enforcement		
	rtifications been record	s of arrest, and the proper use of sa ded for:	afety equipment (use of fo	orce)? Have		
cer		ded for:	afety equipment (use of fo	orcej? Have	✓ Yes	□No
cer	Searching technique	ded for:	afety equipment (use of fo	orce)? Have	✓ Yes ✓ Yes	□ No
(a) (b)	rtifications been record	ded for: es.	afety equipment (use of fo	orce)? Have	WHISH STREET	
(a) (b)	Searching technique Handcuffing.  Use of safety equipr	ded for: es.	afety equipment (use of fo	orce)? Have	✓ Yes	□No
(a) (b) (c)	Searching technique Handcuffing. Use of safety equipr Suspect control.	ded for: es. ment.	afety equipment (use of fo	orce)? Have	<ul><li>✓ Yes</li><li>✓ Yes</li></ul>	□ No
(a) (b) (c) (d)	rtifications been record Searching technique Handcuffing. Use of safety equipr Suspect control.	ded for: es. ment.	afety equipment (use of fo	orce)? Have	✓ Yes ✓ Yes ✓ Yes	□ No □ No □ No
(a) (b) (c) (d) (e)	rtifications been record Searching technique Handcuffing. Use of safety equipr Suspect control. High risk and felony Hostage control.	ded for: es. ment. stops.	afety equipment (use of fo	orce)? Have	✓ Yes ✓ Yes ✓ Yes ✓ Yes	□ No □ No □ No □ No

### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION **OFFICER SAFETY**

		- 1				
	(.	2) l:	s the command dedicating enough time toward training?	13	✓ Yes	□No
		(;	a) Do training records reflect certifications for officers and sergeants are current?		✓ Yes	□No
		(1	<ul> <li>Is there an established follow-up procedure to assure timely recertification of all and sergeants?</li> </ul>	officers	✓ Yes	□No
	b. [	Do Ai emplo	rea supervisors review CHP 121s, CHP 121As, pursuit investigations, personnel cor by general observations to determine if proper enforcement tactics are being used in	mplaints, and the Area?	✓ Yes	□No
	(	1) A	re well-handled incidents recorded for future training purposes?		✓ Yes	□No
	(;	2) A a	are use of force situations closely reviewed to ascertain if all uniformed personnel ur nd what level of force, is justified?	derstand when,	✓ Yes	□No
		(8	a) Does an examination of CHP 100, CHP 118s, and citizen complaints indicate a being made?	through review is	✓ Yes	□No
		(k	<ul> <li>Do Area supervisors notify those officers who are not proficient and ensure refre is made available?</li> </ul>	esher training	☑ Yes	□No
	c. Is	s refr	esher training required prior to certification?		☐Yes	☑ No
	('	1) A	re the number of training hours necessary to accomplish certification indicated on t	he CHP 270?	✓ Yes	□No
		(a	Is any pattern of training weakness apparent?	41	☐ Yes	☑ No
		(k	Have necessary remedial steps been taken to assure thorough and continuous categories?	proficiency in all	✓ Yes	
- (	d. C	oes	the command have an adequate number of instructors?		✓ Yes	□No
	(1	1) Is	instructor proficiency maintained?		✓ Yes	□No
	(2	2) H	as an individual been given responsibility for the program?		✓ Yes	□No
		(a	Does that individual ensure the quality and level of proficiency is maintained?		✓ Yes	□No
	(3	3) A	re there adequate and properly maintained facilities and equipment available for of	ficer safety training?	✓ Yes	□No
	(4	4) V	/hat is the quality and quantity of the training being given? The Area has not comp	leted the OST day for 2	.009.	
	(5	5) H	ave the supervisor and his/her alternate received proper training?		✓ Yes	□No
3. 3	SAFI	ETY	EQUIPMENT Yes	No REQUIRED	CORRECTE	
á			oresin Capsicum (OC) spray (pepper spray) carried by all uniformed personnel, ca on duty, in uniform?	ptain and below,	✓ Yes	□No
	(1	l) Is	OC spray used when the need is indicated? Are notations made on booking sheet is utilized to subdue a subject?	ets when OC spray	✓ Yes	□No
	(2	2) V	hen an officer is assaulted and an injury occurs, are the supervisors noting the use spray on the CHP 121?	e/nonuse of OC	✓ Yes	□ No
	(3	3) A	re individuals who are exposed to OC spray decontaminated by flushing the affect water within 30 minutes?	ed area with clear	✓ Yes	□No
			5			

### AREA MANAGEMENT EVALUATION

### **OFFICER SAFETY**

*		(a	) Do Area patrol cars carry at least two 500 mil. bottles of	saline solution?		✓ Yes	□No
		(b	) Are officers/sergeants familiar with the decontamination	and first-aid procedure?		✓ Yes	□No
b	. A	re off	ficers/sergeants familiar with the function of their duty holst	ers?		✓ Yes	□No
	(1		an officers/sergeants draw and fire their weapon, re-holster e safety strap with one hand?	r and without looking at t	he holster, fasten	✓ Yes	□ No
	(2	) Ca	an officers and sergeants draw and fire their weapons with	in one and a half second	s, using one hand?	✓ Yes	□No
	(3		there personal confirmation by the testing officer that all w lated exercises?	eapons are unloaded pri	or to holster-	✓ Yes	□ No
С	Ar	e off	icers/sergeants proficient in reloading their weapons?			☑ Yes	□No
d	Do	o offi	cers/sergeants routinely practice with their batons?			✓ Yes	□No
	(1)	) Do	o officers/sergeants carry their batons on all enforcement s	itops?		✓ Yes	□No
	(2)	Ca	an officers/sergeants successfully demonstrate approved b	eaton techniques?		✓ Yes	□No
e	Do	all u	uniformed personnel wear body armor?			✓ Yes	□No
	(1)		ere required reports submitted to Supply Services Unit, pe nor was struck by a bullet or other penetrating type instrun		s where body	☐ Yes	□No
		(a)	If so, did the involved officer receive a complete physica	l examination?		☐ Yes	□No
f.			sters, ammunition, magazines, magazine pouches, hando ors inspected in conjunction with the annual performance		OC spray	✓ Yes	□No
	(1)	Do	CHP 311 forms indicate compliance?		=	✓ Yes	□No
	(2)	We	ere deficiencies corrected within 30 days of the inspection	?		☐ Yes	□No
4. F	REA	RMS	Single	Yes	ACTION REQUIRED No	CORRECTED	
а.	Ha	s the	e requirement for quarterly review of policy regulating disc	harge of firearms been o	compiled with?	✓ Yes	□No
	(1)	Do	officers thoroughly understand the policy?	ja .		✓ Yes	□No
		(a)	Do incidents involving firearms show proper understand	ing of the policy?		✓ Yes	□No
b.	Are	e sho	oots conducted as required by policy?	' V		✓ Yes	□No
	(1)	На	ve steps been taken to correct training deficiencies?			✓ Yes	□ No
	(2)	Are	e weapons training and maintenance records readily availa	able? Current?		✓ Yes	□No
	(3)	Ďο	training records show qualification with all authorized wea	apons, day/night shoots,	etc.?	✓ Yes	□ No
c.	Do	es th	e Area have a range officer?	20		✓ Yes	□No
))	(1)	Ha	s the officer completed Academy training for range officer	s?		✓ Yes	□No
	(2)	Do	es the officer supervise all shoots?			✓ Yes	□No
	(3)	ls t	he officer well-organized in his/her training?	[K!	11	✓ Yes	□ No
	(4)	ls t	here a designated alternate to the range officer?			✓ Yes	□No
		(a)	Has that officer received Academy training?	¥.		✓ Yes	□No

## DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION

**OFFICER SAFETY** 

d.	Are range facilities adequate for pistol, rifle, shotgun and night shoots?	✓ Yes	□No
	(1) If not, has alternate training been established and plans developed to obtain adequate facilities?	☐Yes	□No
	(a) Do plans follow instructions for range contract renegotiations?	☐Yes	□No
	(b) Have future range needs been considered?	☐ Yes	□No
e.	Is an effective and efficient inventory process for shotguns, rifles, and ammunition in place?	✓ Yes	□No
	(1) Have shotguns been inventoried as required?	✓ Yes	□No
	(a) Are all shotguns accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Are shotguns fired annually to ensure operable condition?	√ Yes	□No
	(2) Have tactical rifles been inventoried as required?	√Yes	□No
	(a) Are all tactical rifles accounted for?	✓ Yes	□No
	(b) Is maintenance/cleaning done as required?	✓ Yes	□No
	(c) Is there adequate storage when the weapons are not being carried by on-duty officers?	✓ Yes	□No
24	(d) Is there an effective method for assignment and control?	☑ Yes	☐ No
	(3) Is there a procedure in place to periodically audit ammunition? Are the following steps in the audit process taken?	✓ Yes	□No
	(a) Beginning inventory determined?	✓ Yes	□No
	(b) Has the total amount of ammunition ordered by requisition as well as returned (unused) ammunition been determined?	✓ Yes	□No
	(c) Has the total rounds issued per ammunition records been determined?	✓ Yes	□No
	(d) Has a physical inventory of ammunition been taken?	✓ Yes	□No
	(e) Has the physical count been compared to the balance on hand according to the inventory record?	✓ Yes	□ No
	(f) Have rounds issued per training records been compared to rounds fired per shooting rosters?	Yes	□No
	(g) Has the mathematical accuracy of the inventory records been tested?	✓ Yes	☐ No
	(h) When ammunition orders are received from Supply Services Unit, is the merchandise inspected, quantities checked against the packing/shipping documents, exceptions noted, and receipt acknowledged immediately upon delivery?	✓ Yes	□No
f.	Is policy adhered to requiring firearms not to be drawn, loaded, or unloaded except in the clearing tube?	✓ Yes	□No
	(1) Does location of the clearing tube(s) provide safety to personnel in or about the office in the event of an accidental discharge?	✓ Yes	□No
g.	Are weapons training records maintained as required per policy? Has record reliability been determined by testing the accuracy of the following recorded information?	✓ Yes	□No
	(1) Do the dates recorded on the various records correspond to the actual date training was conducted?	✓ Yes	□ No
	(2) Do training dates correspond to the activity information on the employee's CHP 415?	✓ Yes	□No

### AREA MANAGEMENT EVALUATION

### OFFICER SAFETY

	(3)	Do training dates closely correspond to the dates ammunition was issued for training (per inventory records)?	✓ Yes	□ No
	(4)	Was ammunition issued for training (per inventory records) compared with the actual amount expended (per the shooting roster)?	✓ Yes	□No
		(a) Once done, was the disposition of any unused ammunition verified for those training days tested?	✓ Yes	□No
	(5)	Are records kept updated as training takes place?	✓ Yes	□No
	(6)	Is training recorded on the employee's CHP 270 and in ETRS?	✓ Yes	□No
	(7)	Is required information recorded in accordance with established guidelines and instructions?	✓ Yes	□No
	(8)	Is a roster maintained for each shoot which includes all pertinent information (type of shoot, scores, date, etc.)?	✓ Yes	□No
h		there a procedure in place which ensures the person processing the ammunition requisition is not olved with the receiving and recording of ammunition inventory?	✓ Yes	No
	(1)	Is a similar procedure in place which ensures the person recording weapons training information is not involved with handling and recording ammunition?	✓ Yes	□No
	(2)	Is access to the ammunition storage and inventory records limited to the ammunition officer and supervisor or backup employee?	✓ Yes	□No
i.	If A	rea has a resident post (RP), what procedures are used to ensure weapons training of RP officers? $\mathrm{N/A}$		
	(1)	If RP handles ammunition, are proper accountability procedures in place?	☐Yes	□No
j.	Are	required inspections conducted in conjunction with the annual CHP 118?	✓ Yes	□No
	(1)	Is a second inspection of the primary firearm conducted every six months?	Yes	✓ No
5. P	HYSI	CAL METHODS OF ARREST Yes ACTION REQUIRED NO	CORRECTED	)
a.	. Do	officers practice weaponless defense?	✓ Yes	□ No
	(1)	Are officers familiar with the opponent's five weakest points?	✓ Yes	" □ No
	(2)	Have officers with previous assault injuries thoroughly familiarized themselves with weaponless defense?	✓ Yes	□No
b.	We	re demonstrations of the following control techniques by officers observed:		¥
	(1)	Control holds.	☐ Yes	☑ No
	(2)	Punches.	☐Yes	☑ No
	(3)	Strikes.	☐ Yes	☑ No
	(4)	Blocks.	☐Yes	☑ No
	(5)	Defensive kicks.	☐ Yes	☑ No
	(6)	Defenses against grabs.	☐ Yes	☑ No
	(7)	Defenses against weapons.	☐ Yes	☑ No
	(8)	Ground defense and takedowns.	☐ Yes	☑ No
	(9)	Placing and removing suspects into and from vehicles.	☐ Yes	☑ No

### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL AREA MANAGEMENT EVALUATION **OFFICER SAFETY**

0111	4000 (1011 0 00) 01 1 000		
c.	c. Were observations of practical handcuffing techniques made?	✓ Yes	□No
	(1) Can officers successfully apply handcuffs to a suspect who is standing, kneeling, prone, or uncooperative?	✓ Yes	□No
	(2) Are all uniformed personnel knowledgeable of departmental policy on handcuffing?	✓ Yes	□ No
d.	d. Are all persons subjected to physical arrest searched for offensive weapons?		□ No
	(1) Has the local jail's experience with CHP arrests been reviewed?	☐ Yes	✓ No
	(2) Has a practical demonstration of preliminary frisks and thorough searches been observed?		□ No
	(3) Do all officers know guidelines pertaining to searches of the opposite sex as outlined in policy?		□No
3. E	. ENFORCEMENT TACTICS Pos ACTION REQUIRED NO		D
a.	a. Do sergeants and officers have knowledge of proper procedures which should be followed during each of the five options of an enforcement stop?	☑ Yes	□No
b.	Do officers have a constant awareness of their personal safety during enforcement stops and when apprehending suspected or known criminals?	✓ Yes	□ No
	(1) Were demonstrations of an enforcement stop observed which show the officers' ability to safely continuous the situation at all times regardless of the level of hazard presented?	ntrol Yes	☑ No
	(a) Is the violator stop effectively made?	☐Yes	□ No
	(b) Is the violator completely controlled?	☐ Yes	□ No
	(c) Is the prisoner properly prepared for transportation?	☐Yes	□No
C.	Is there evidence of pre-planning and coordination with allied agencies to prepare beat officers for host situations?	age ☑ Yes	□No
	(1) Do officers understand their role is limited to containment of the incident until relieved by the autho- having jurisdiction?	rity ☑ Yes	□No
	(2) Are officers aware of the need to maintain fire discipline at all times?		□ No
	(3) Are officers knowledgeable of their responsibility to detain potential witnesses, control ingress and egress to the scene, evacuate the area if required, and render necessary medical aid?	<b></b> ✓ Yes	□No
	(4) Were various officers and supervisors questioned to determine their knowledge of the CHP role in hostage incidents?	☑ Yes	□No
. Р	PURSUITS EVALUATED ACTION REQUIRE NO	CORRECT	ED
a.	Are all uniformed personnel well-versed in policy regarding the conduct of pursuits?	✓ Yes	□No
	(1) Number of units?		□No
	(2) When to discontinue?	✓ Yes	□ No
	(3) Were pursuit critiques checked to determine if the pursuits comply with enforcement guidelines listed in policy?	✓ Yes	□No
	(a) Where noncompliance is indicated, were corrective actions taken?	☐ Yes	□ No
b.	<ul> <li>Does the Area have written guidelines or plans to ensure proper coordination with allied agencies during pursuits?</li> </ul>	ng ☑ Yes	□No
	3		

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

### AREA MANAGEMENT EVALUATION OFFICER SAFETY

CHP 453S (Rev. 6-06) OPI 009

(1)	Are any written agreements on file?		☐ Yes	☑ No
(2)	Is Division involved in the planning process?	- N	☐ Yes	☑ No
(3) Does the Area have and use a pursuit training guide tailored to the specific needs of the command?			☐ Yes	☑ No
ORCI	BLE STOPS . EVALUATED Yes	ACTION REQUIRED NO	CORRECTED	5
Are	Area personnel knowledgeable regarding the policy on forcible stops?		✓ Yes	□No
(1) Does the Area follow departmental policy?				□No
(2)	Have forcible stop reports been reviewed for compliance with policy?		✓ Yes	□No
	(a) If forcible stop policy has not been complied with, has corrective action be conducted?	en taken or training	✓ Yes	□No
DADE	BLOCKS Yes	No No	CORRECTED	
		cks and deployment	☐Yes	☑ No
(1) Are strategic points and personnel assignments outlined?				☑ No
(2) Have the officers received instructions on the proper methods of establishing roadblocks?				□No
(3) Have interagency training sessions been conducted?				☑ No
ADIO	O FAMILIARIZATION Yes	ACTION REQUIRED NO	CORRECTED	)
Are	officers familiar with all aspects of the radio control head?		✓ Yes	□No
b. Can officers demonstrate how to change the radio from their home Area to another Area/Division?			✓ Yes	□No
Can	officers efficiently operate all emergency equipment from the radio head?		✓ Yes	□No
	(2) (3) Are (1) (2) Has of tl (1) (2) (3) ADIC Are	(3) Does the Area have and use a pursuit training guide tailored to the specific need of the SPECIBLE STOPS  Are Area personnel knowledgeable regarding the policy on forcible stops?  (1) Does the Area follow departmental policy?  (2) Have forcible stop reports been reviewed for compliance with policy?  (a) If forcible stop policy has not been complied with, has corrective action be conducted?  (a) If forcible stop policy has not been complied with, has corrective action be conducted?  (b) DADBLOCKS  EVALUATED Yes  (1) Are strategic points and personnel assignments outlined?  (2) Have the officers received instructions on the proper methods of establishing regarding the policy of the proper methods of establishing regarding the policy of the proper methods of establishing regarding the policy of the policy of the proper methods of establishing regarding the policy of the p	(2) Is Division involved in the planning process?  (3) Does the Area have and use a pursuit training guide tailored to the specific needs of the command?  (5) PRCIBLE STOPS  Are Area personnel knowledgeable regarding the policy on forcible stops?  (1) Does the Area follow departmental policy?  (2) Have forcible stop reports been reviewed for compliance with policy?  (a) If forcible stop policy has not been complied with, has corrective action been taken or training conducted?  (a) If orcible stop policy has not been complied with, has corrective action been taken or training conducted?  (b) PADBLOCKS  ACTION REQUIRED Yes  No  ACTION REQUIRED Yes  No  (c) Have the Area worked with allied agencies to develop plans for establishing roadblocks and deployment of the hollow spike strip?  (d) Are strategic points and personnel assignments outlined?  (e) Have the officers received instructions on the proper methods of establishing roadblocks?  ACTION REQUIRED Yes  No  ACTION REQUIRED Yes  Can officers familiar with all aspects of the radio control head?  Can officers demonstrate how to change the radio from their home Area to another Area/Division?	(2) Is Division involved in the planning process?  (3) Does the Area have and use a pursuit training guide tailored to the specific needs of the command?  Yes  PROBLE STOPS  ACTION REQUIRED Pres  ACTION REQUIRED Pres  ACTION REQUIRED Pres  (1) Does the Area follow departmental policy?  Yes  (2) Have forcible stop perports been reviewed for compliance with policy?  (3) If forcible stop policy has not been complied with, has corrective action been taken or training conducted?  (4) If forcible stop policy has not been complied with, has corrective action been taken or training conducted?  Pres  PADBLOCKS  EVALUATED Pres  No  CORRECTED Pres  (1) Are strategic points and personnel assignments outlined?  (2) Have the officers received instructions on the proper methods of establishing roadblocks?  Yes  (3) Have interagency training sessions been conducted?  ACTION REQUIRED Pres  CORRECTED Pres  Pres  CORRECTED Pres

The Area could use a more secure device for storing extra weapons and ammunition. The PMA that was performed had to be repeated to ensure the minimum level was met. The Area is inspecting all firearms on an annual basis.

An enforcement stop was not made due to the lack of personnel.

Section 5: Physical methods of arrest

Section B, 1-9

Due to the limited number of available personnel and equipment this section was not evaluated.

## COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT

Command: Division: Central		Chapter:	
Inspected by:		Date:	
C.J. Swanberg, 17052		07/30/2009	

Page 1 of 3

INSTRUCTIONS: This document shall be typed. Check appropriate boxes as necessary, or fill in the blanks as indicated. Enter the chapte number of the inspection in the Chapter Inspection number. Under "Forward to:" enter the next level of command where the document shall be routed to and its due date. This document shall be utilized to document innovative practices, suggestions for statewide improvement, identified deficiencies, corrective action plans. A CHP 51 Memorandum may be used if additional space is required.  TYPE OF INSPECTION  Total hours expended on the inspection: 2.5  Total hours expended on the inspection: 2.5  Attachments Included  Follow-up Required:  Yes No  Due Date:  Chapter Inspection; 17  Inspector's Comments Regarding Innovative Practices:							
☑ Division Level ☐ Command Level inspection: 2.5   ☐ Executive Office Level ☑ Attachments Included    Forward to:  ☐ Yes ☑ No  Due Date:  Chapter Inspection: 17	number of the inspection in the Chapter shall be routed to and its due date. This	Inspection documents	on number. Under "Forward to:" enter ent shall be utilized to document innov	the nex	d leve actice	el of command where the document es, suggestions for statewide	
Tollow-up Required:  ☐ Yes ☐ No  Due Date:  Chapter Inspection: 17	☑ Division Level ☐ Command Level			3			
☐ Yes ☑ No  Chapter Inspection: 17	Follow-up Required:	Forwa	rd to:				
	Duo D		ate:				
Inspector's Comments Regarding Innovative Practices:	Chapter Inspection: 17						
	<del></del>					8	
						7/.	
Command Suggestions for Statewide Improvement:							

### **COMMAND INSPECTION PROGRAM EXCEPTIONS DOCUMENT**

Central Visalia Inspected by:

Date: 07/30/2009 C.J. Swanberg, 17052

Division:

Chapter:

17

Page 2 of 3

Inspector's Findings:	

Command:

The Area could use a more secure area for its extra firearms and ammunition. The PMA that was performed had to be repeated to ensure the minimum level was met. The Area is inspecting all firearms on an annual basis.

Commander's Response: ⊠ Concur or ☐ Do Not Concur (Do Not Concur shall document basis for response) The Mariposa Area is having their annual Physical Methods of Arrest (PMA) refresher during the December Training day. The Management team will continue to reiterate the importance of maintaining efficiency in this area of training. Besides SROVT, the Area will discuss PMA during briefings, and training days. This is type of training is critical to the welfare and safety of our personnel.

Inspector's Comments: Shall address non concurrence by commander (e.g., findings revised, findings unchanged, etc.)

## **COMMAND INSPECTION PROGRAM**EXCEPTIONS DOCUMENT

Page 3 of 3

Command: Division:  Mariposa Central		Chapter:
Inspected by: C.J. Swanber	g, 17052	Date: 07/30/2009

Required Action	
Corrective Action Plan/Timeline	

Employee would like to discuss this report with	COMMANDER'S SIGNATURE	DATE
the reviewer.	THE TANK :-	10/28/05
(See HPM 9.1, Chapter 8 for appeal procedures.)	e. ot. crossey, cr	DATE
	INSPECTOR'S SIGNATURE	DATE
		7/3/107
Reviewer discussed this report with	REVIEWER'S SIGNATURE	DATE
employee		11
☐ Concur ☐ Do not concur	1 Million	12/7/69
//	7 900	